**KEY DATES**

- **6/10**
  - Last Day of Time Entry in Employee Self Service (ESS) web portal
  - Last Day for Paper Time Sheet Submission

- **6/14**
  - Final Time Entry Approvals due in Employee Self Service (ESS) web portal

- **6/17**
  - Final Regular Paycheck from Legacy Payroll System (HRS)

- **6/20**
  - Time Entry in Workday Begins
    for time period 6/11-6/24

- **6/24**
  - 7PM Time Entry Due in Workday
  - Final Supplemental Paycheck from Legacy Payroll System (HRS)

- **6/27**
  - 7PM Timekeeper Approval of Time Entry Due in Workday

- **7/1**
  - First Paycheck from Workday