SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL
FOR REINSTATEMENT OF FINANCIAL AID ELIGIBILITY

NAME (Please Print):___________________________________________  CWID: _____________________

MSU EMAIL: ________________________________________________

Montclair State University's Satisfactory Academic Progress (SAP) policy measures whether students are progressing at a reasonable rate toward the completion of their educational objectives. All students enrolled in undergraduate, graduate, and certificate programs must maintain certain requirements to remain eligible for federal, state, and institutional financial aid. The full SAP policy is available on our website. Montclair State University's Student Academic Standing policies are completely separate from Satisfactory Academic Progress policies for financial aid.

In order to have your financial aid eligibility re-evaluated for the 2016-2017 year, you must submit a Satisfactory Academic Progress letter of appeal. **Deadline:** All appeals for 2016-2017 financial aid eligibility must be submitted by 5:30pm on June 27, 2016.

APPEAL PROCESS:
Submit this form along with a typed appeal letter answering BOTH of the following questions (failure to do so will result in a denied appeal):

1. In detail, what changes have and/or will occur to ensure you will make progress during the next academic year?
2. In detail, what caused you to fall below satisfactory academic progress standards this past academic year?

**Please provide any necessary documentation to support the reasons stated in your appeal letter (ie: proof of hospitalization, doctor’s note, etc).**

All appeal letters must be typed and postmarked, faxed to 973-655-7712 or handed in to the Office of Financial Aid in College Hall Rm. 208 by June 27th by 5:30pm. - NO EXCEPTIONS (Include your name and CWID on all pages submitted).

Students will be notified of the SAP Appeals Committee's decision by early August. Committee decisions are final.

Student Signature ____________________________________________ Date: ____________________________

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

Last semester enrolled: □ Fall  □ Spring  □ Summer 20__  UG _______ GR ______

Cum. GPA_______ Attempted credits _______/Completed Credits _______ Completion Percentage _______

Appeals Committee Action Taken: □ Approved  □ Not Approved

Comments:______________________________________________________

Signature:________________________________________ Date_____

MSU Financial Aid SAP Appeals Committee