

Transfer Articulation Agreement

Between

Hudson County Community College

and

Montclair State University

for the

A.A.S. Degree in Culinary Arts

and the

B.S. Degree in Nutrition & Food Science – Food Systems

The intent of the agreement is to facilitate the smooth transfer and transition of graduates from Hudson County Community College's A.A.S. program into Montclair State University's B.S. program. The successful implementation of the Agreement depends on the communication of its contents to all involved participants, and the assumption of responsibility by both institutions for such communication.

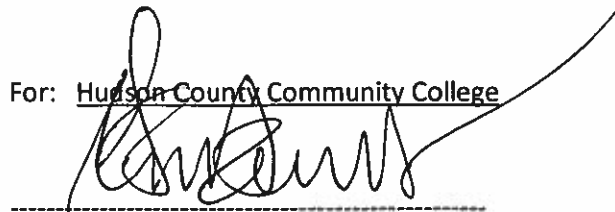
This agreement permits the completion of a Bachelor's degree in the approved transfer Program or other program as identified in this Agreement.

This agreement is in full compliance with the State's Full Faith and Credit Policy and the Transfer Advisory Board's interpretive statement of that policy.

Programmatic changes by either institution will necessitate amendments to this agreement as appropriate in writing signed by authorized representatives of both parties.

This Agreement will take effect for Fall term 2018 and will be applicable only to all transfer students entering Montclair State University for the first time in Fall 2018 or thereafter and who have earned an A.A.S. degree from HCCC in January 2018 or thereafter. Further, the Agreement applies only to students from HCCC that conform to the provisions of this Agreement.

For: Hudson County Community College



President Glen Gabert

May 4, 2018
Date

For: Montclair State University



President Susan Cole

10/10/18
Date

Transfer Articulation Agreement

Between

Hudson County Community College

and

Montclair State University

for the

A.A.S. Degree

and the

B.S. Degree

This transfer Articulation Agreement applies to students graduating from Hudson County Community College with an A.A.S. Degree in the following program:

Culinary Arts

And who are accepted by Montclair State University for admission into the following B.S. degree program in its College of Education & Human Services:

Nutrition & Food Science – Food Systems

The parties agree to the following conditions, equivalencies and other terms that have been identified by the two institutions participating in this agreement.

1. Under this transfer agreement between Montclair State University and Hudson County Community College:
 - a. The Montclair State University Application fee is waived.
 - b. Montclair State University will accept no more than 69 transfer credits for courses earned at HCCC toward courses required by the University as indicated in worksheet below.
 - c. Criteria for admission to the University and /or to the specific upper level program requires demonstration of the following:
 - i). Transfer students to be covered by this agreement are eligible for admission to Montclair State University upon completion of the A.A.S degree with a minimum grade point average of 2.75 for the above listed program covered by this agreement. Applicants with a lower than 2.75 GPA will be considered on a case-by-case basis.
 - ii) Satisfaction of all admission requirements applicable to all other students are met.

MSU FOOD SYSTEMS WORKSHEET AND HCCC CULINARY ARTS EQUIVALENTS

I. MSU GENERAL EDUCATION REQUIREMENTS	MSU CREDITS	HCCC EQUIVALENTS	HCCC CREDITS	IV. MSU MAJOR REQUIREMENTS	MSU CREDITS	HCCC EQUIVALENTS	HCCC CREDITS
A. New Student Seminar (GNED-199)		CSS-100	1	A. Nutrition & Food Sci Core -26 cr			
C. Communication				NUFD-130 Intro to Nutri & Food Sci Prof		CAI-125	1
1. Writing (WRIT-105)		ENG-101	3	NUFD-150 Food Comp & Scientific Prep	3		
2. Literature (WRIT-106)		ENG-102	3	NUFD-153 Dynamics of Food & Society		HUM-128	3
3. Communication (CMST-101)		ENG-112	3	NUFD-192 Nutrition with Laboratory (NUFD130 Pre- or Coreq)		BIO-201 and CAI-215	3+1(4)
D. Fine and Performing Arts	3			(NUFD150) NUF240 Sani Mgt & Food Microbio: Cert		CAI-115	3
				NUFD-258 Experimental Food Science (NUFD150; NUF2192)	3		
F. Humanities				NUFD-381 Applied Nutrition in Life Cycle (NUFD257 Pre- or Coreq)	3		
1. Great Works and Their Influences	3			NUFD-404 Introduction to Research (MATH109 NUF381 Pre- or Coreq)	3		
2. Philosophical and Religious Perspectives	3			NUFD-452 Org Mgt of Food Service Syst (NUFD381 Pre- or Coreq)	3		
G. Computer Science		CSC-100	3	B. Food Systems Concentration Requirements - 18 cr			
H. Mathematics (MATH-109)	← satisfied by MSU Collateral Course			NUFD-253 Quantity Food Purchasing & Production (NUFD192)		CAI-121	3
I. Natural Science Lab (NUFD-192)		See Major	Equivalent Counts toward major	NUFD-299 Prof Dev Car Fd, Nutr & Wellness (NUFD130)	3		
J. Physical Education	1			NUFD-310 International Cultures & Cuisines (NUFD240)	3		
K. Social Science				NUFD-450 Quantity Food Applications (NUFD240; NUF381 Pre- or Coreq)	3		
1. American/European History	3			NUFD-392 Food Syst & Agribusiness Issues (NUFD253 Pre- or Coreq)	3		
2. Global Cultural Perspectives	3			NUFD-409 Internship in Nut & Food Sci (NUFD299;NUFD381)	3	Waved - students take 200 hrs in CAI225	
3. Social Science Perspectives (NUFD-153)		See Major	Equivalent Counts toward major	NUFD-353 Catering & Banquet Mgt (NUFD240)	3		
				C. Required Major Elective - 9-10 cr	6-7		
L. GenEd Elective (CHEM-113) (4-cr)	← Satisfied by MSU Collateral Course			NUFD254 Food Service Equip & Fac (NUFD253)	6	CAI-210	3
				NUFD284 Glob Persp in Food & Nutr (NUFD192)	Take any additional two courses by advisement; NUF2367 & NUF2470 recommended		
GENERAL EDUCATION REQ TOTAL	16			NUFD286 Gender in Food & Nutr Issues (NUFD192)			
II. World Languages and Cultures Requirement				NUFD387 Molecular Cuisine (NUFD240)			
World Lang 1. _____	3			NUFD405 Concepts of the Sommelier (NUFD381)			
World Lang 2. _____	3			NUFD394 Non Profit Management (NUFD240 OR NUF253 OR NUF257 Pre- or Coreqs)			
World Cultures (satisfied by HUM128)		See Major	Equivalent Counts toward major	NUFD360 Urban Agri & Sust Food Syst (NUFD240 OR NUF253 OR NUF257 Pre- or Coreqs)			
				NUFD496 Sel Topics Advanced Culinary Tech (NUFD310 Prereq AND NUF2450 Coreq)			
WORLD LANGUAGES AND CULTURES REQ TOTAL	6			NUFD470 Sel Topics in Nutr & Food Sci (NUFD384 OR Dept Approval)			
III *Free electives (from HCCC AAS) See attached HCCC work program	39			C. Food Systems Collateral Courses - 7 cr	7		
				CHEM-113 Fundamentals of Chem	4		
				MATH-109 Statistics	3		
				TOTAL MSU CREDITS			65
				HCCC Transfer credits toward major			30
				HCCC Free electives (from AAS)			39
				TOTAL CREDITS FOR MSU B.S.			134

HUDSON COUNTY COMMUNITY COLLEGE CULINARY ARTS COURSES

Culinary Arts A.A.S.

Major Requirements

<i>CAI-115 Food Sanitation & Culinary Principles</i>	3*
CAI-114 Tableservice I	2
CAI-117 Production Kitchen Skills I	2
CAI-118 Pantry and Breakfast Cookery	2
CAI-119 Bakeshop I	2
<i>CAI-121 Product Identification & Purchasing</i>	3*
CAI-124 Tableservice II	2
<i>CAI-125 Externship I</i>	1*
CAI-127 Production Kitchen Skills II	2
CAI-128 Introduction to Garde Manger	2
CAI-129 Bakeshop II	2
<i>CAI-210 Menu and Facilities Design</i>	3*
CAI-214 Advanced Tableservice III	2
<i>CAI-215 Externship II</i>	1*
CAI-217 Advanced Kitchen - International	2
CAI-218 Intermediate Garde Manger	2
CAI-223 Food, Beverage, and Labor Cost Control	3
CAI-224 Advanced Tableservice IV	2
CAI-225 Externship III	2
CAI-227 Advanced Kitchen-Classical	2
CAI-228 Advanced Garde Manger	2
<i>BIO-201 Practical Nutrition</i>	3*

General Education Requirements

<i>CSS-100 College Student Success</i>	1*
<i>ENG-101 College Composition I</i>	3*
<i>ENG-102 College Composition II</i>	3*
<i>CSC-100 Intro to Computers & Computing</i>	3*
<i>ENG-112 Speech</i>	3*
<i>HUM-128 Food and Culture</i>	3*

Complete 1 Social Science or Humanities Elective* 3

NJ GE Elective* 3

Total Credits for HCCC AAS 69

Major credits accepted in transfer toward MSU BS degree (*courses in Italics*) 30

Remaining Free Elective Credits toward MSU BS degree (see workplan) 39

Cohort Model For Hudson Community College Culinary Students

	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5 Summer Session
	Great Works and Their Influences (3)**	Philosophical and Religious Perspectives (3)**	World Lang 2 (3)**	Fine and Performing Arts (3)**	NUFD450 Quantity Food Applications (NUFD240; NUF381 Pre-Coreq) (3)
	Physical Ed (1)**	American/European History (3)**	NUFD381 Applied Nutrition in Life Cycle (NUFD257 Pre or Coreq) (3)	Global Culture Perspectives (3)**	NUFD496 Select Topic (3) #
	NUFD150 Food Comp & Scientific Prep (3)	World Lang 1 (3)**	NUFD310 International Cultures and Cuisines (NUFD240) (3)*	NUFD404 Intro to Research (Math 109; NUF381 Pre-or Coreq) (3)	
	CHEM-113 Fundamentals of Chem (4)	NUFD258 Experimental Food Sciences (NUFD150; NUF192*) (3)	NUFD392 Food Syst & Agribusiness Issues (NUFD253 Pre or Coreq) (3)*	NUFD452 Org Mgt of Food Service Syst (NUFD381 Pre-or Coreq) (3)	
	MATH-109 Statistics (3)	NUFD299 Prof Dev Car Fd, Nutr & Well (NUFD130) (3)*	NUFD353 Catering and Banquet Mgt (NUFD240) (3)	NUFD387 Molecular Cuisine (3)* #	
#Required elective options (if offered) NUFD254 Food Service Equip & Fac (NUFD253)* NUFD284 Global Perspe in Food & Nutri (NUFD192)(3)*; NUFD286 Gender in Food & Nutri Issues (3)*; NUFD405 Concepts of the Sommelier (3); NUF394 Non-profit Management (3)* NUF360 Urban Agri Sust Systems (3)*					
CREDITS	14	15	15	15	6

*Prerequisite does not apply **See the university catalog for General Education course options #may substitute another required elective if offered

IV. Miscellaneous

- A. **NOTICES REQUIRED BY AGREEMENT** – Any Notice which must sent to MSU shall be forwarded by facsimile or overnight mail with confirmation of delivery to the following individuals:

Maria Anderson
University Counsel
Montclair State University
1 Normal Avenue
Montclair, NJ 07043

Tamara Lucas
Dean, College of Education & Human Services
Montclair State University
1 Normal Avenue
Montclair, NJ 07043

Jon Rosenhein
Vice President for Finance and Treasurer
Montclair State University
Overlook Corporate Center
150 Clove Road
Little Falls, NJ 07424

Any Notice which must be sent to HCCC shall be forwarded by facsimile or overnight mail with confirmation of delivery to the following individuals:

Paul Dillon
Associate Dean,
Business, Culinary Arts & Hospitality
Hudson County Community College
161 Newkirk Street
Jersey City, NJ 07306

Eric Friedman
Senior Vice President of Academic Affairs
Hudson County Community College
70 Sip Avenue
Jersey City, NJ 07306

Paula P. Pando
Senior Vice President for North Hudson Center and Student Affairs
Hudson County Community College
70 Sip Avenue
Jersey City, NJ 07306

- B. **SELF – INSURANCE BY MSU** - MSU is an agency of the State of New Jersey. Any agreement or arrangement signed or entered into on behalf of the State of New Jersey by a State official or employee shall be subject to all of the provisions of the New Jersey Torts Claims Act, NJSA 59:1-1 et seq., the New Jersey Contractual Liability Act, NJSA 59:13:1, et seq., and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its agencies

and employees is covered under the terms and provisions of the State of New Jersey Tort Claims Act. The Act also creates a special self – insurance fund and provides for payment and claims against the State of New Jersey against its employees for which the State of New Jersey is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against University or its employees should be referred for handling to the Attorney General, Division of Law, Claims Services section, Richard Hughes Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self – funds for Workers Compensation and Disability.

- C. **ANTI –DISCRIMINATION** - The parties agree not to discriminate in employment and agree to abide by all anti- discrimination laws including those contained within N.J.S.A. 10:2-4, N.J.S.A. 10:5-1 et seq. and N.J.S.A. 10:5-31 through 10:5-38, and all rules and regulations issued there under.
- D. **AMERICANS WITH DISABILITIES ACT** – The parties agree to comply with all provisions of the Americans with Disabilities Act (ADA) P.L. 101-336, in accordance with 42 U.S.C. 12101 et seq. 1.4
- E. **COMPLIANCE LAWS** – The parties shall comply with all local state and federal laws, rules and regulations applicable to the contract.
- F. **SUBCONTRACTING OR ASSIGNMENT** - The Agreement may not be subcontracted or assigned in whole or part, without prior written consent, if granted shall not relieve either party of any of its responsibilities under the contract.
- G. **MAINTENANCE OF RECORDS** – The parties shall maintain records associated with the performance of this contract in accordance with the applicable provisions of the NJ State Retention Policy. Such Records shall be made available to either party upon request for purposes of conducting and audit or for ascertaining other information.
- H. **STUDENT APPEAL PROCESS.** Montclair State University shall provide a procedure through which a transfer student can appeal a decision that he/she believes is not consistent with this Agreement. The procedure shall be published in the University’s catalog, student handbook, and website. A student who wishes to appeal a decision must file that appeal with the University. Such appeal must be submitted by the student within 30 days of receiving the decision in question. The University will provide a decision to the student within 60 days of receipt of the appeal. The decision of the University is final. HCCC will be informed of the nature of the appeal and the decision by the baccalaureate institution.
- I. **INSTITUTIONAL RESOLUTION OF DISPUTES REGARDING THE AGREEMENT.**
 - 1. If HCCC believes the decision of the University was not consistent with this Agreement, HCCC shall consult with the University and seek to achieve resolution of the matter. If HCCC cannot achieve resolution of the matter with the University, HCCC may submit the matter for consideration and recommendation to the Special Transfer Agreement Panel established by the Presidents’ Council, as set forth below. The Panel shall receive relevant documentation and opinions from the University and HCCC, and, if so requested, they shall provide timely response to any additional requests for information from the Panel. The Panel shall make any recommendations in the matter which it deems advisable. Those recommendations shall be forwarded to the institutions concerned and to the Transfer Committee. The Transfer Committee shall report on any Panel recommendations to the Presidents’ Council.

2. A Special Transfer Agreement Panel comprised of three persons and three alternates shall be appointed to serve each year by the Presidents' Council. One member and alternate of the Panel shall be former academic officers nominated by the University; one member and alternate of the Panel shall be former academic officers nominated by HCCC; and one member and alternate of the Panel shall be nominated by the Commission on Higher Education. The alternate member shall serve whenever the regular member is unavailable or has a current or prior affiliation with one of the institutions involved in the dispute. The costs of the dispute resolution process shall be borne equally by the University and HCCC involved in the appeal.

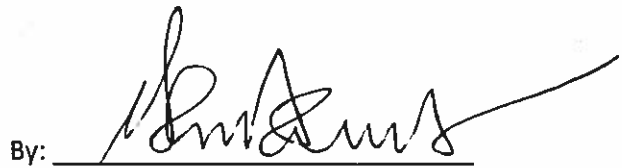
The foregoing terms and conditions are agreed to and accepted by the parties by affixing their signature below. This Agreement may be signed in counterparts and shall be enforceable by facsimile or original signature

Montclair State University

Hudson County Community College

By: 

Susan Cole, President

By: 

Glen Gabert, President