The Magic Pen

Draw a circle
- Select the Magic Pen
- Draw a circle
- Spotlight tool is activated

Draw a rectangle
- Select the Magic Pen
- Draw a rectangle
- Magnify tool is activated
Shape Recognition Pen

Select the pen
Draw a shape
Shape is automatically detected and completes lines

Locking Items in Place

If you have a text box, graphic, icon, etc. that you would like to lock in place so it doesn’t get accidentally moved . . .

1) Select your pointer from the toolbar
2) Click on the item that you would like to lock
3) Click the Down Arrow in the upper right hand corner of the item
4) Select 'Locking . . .'
5) Then select 'Lock in Place'
6) Your item is now locked and will have this icon
**Grouping**

When you have multiple items (i.e. Text Box + graphic) that you would like to become one item to move . . .

1) Select the multiple items by click and dragging to highlight or shift clicking (Click the first item, hold down the shift button and click the other items)

2) Click the down arrow on any of the items

3) Select 'Grouping . . .'

4) Select 'Group'

5) The multiple items now become one item. To undo click the item, down arrow, 'grouping...' and then 'ungroup'

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**Using the Gallery**

- Gallery Essentials (Art & Audio Clips)
- Creating Themes
- Lesson Activity Toolkit
Gallery Essentials

Divided by Subject Area
Search using keywords
Divided into sections
Pictures
Interactive & Multimedia
Notebook Files & Pages
Background & Themes

Gallery Essentials Demo

Mathematics
Drag in the Price Tag
Drag in each of the Coins
Apply Infinite Cloner to the Coins
Write a Price on the Tag
Have Students count the correct amount of money
Creating a Theme

Go to Format
Themes
Create New Theme

Name the Theme

Set the Background (color, picture, pattern)

Set the Font (style, size, color)

Insert any art (pictures, graphics, etc.)

Save the Theme

Theme is then available in My Content folder in the Gallery

Lesson Activity Toolkit

Activities
Graphics
Pages
Tools
Graphics

Graphics are available to make your slides more interesting. Subtopics that are available are:
- Bars & Boxes
- Borders
- Icons
- Labels & Buttons
- Pull Tabs

Pages

Title Pages
- Allow the creator to add notes about the lesson, include background information, grade level information and other details. This is particularly useful when sharing lessons.

Lesson Pages
- Categorizes each type of slide (Blank, Instruction, Fill in the Blank, etc.)
- Allows creator to have a cohesive look to their presentation without creating a theme.

Smart Response pages
- Provides formatted response pages, allowing the creator to input interactive questions that have the same format as the rest of the presentation.
Which of these numbers is not divisible by 3, 6 and 9?

Activity

Create a Slide Theme
Using your Theme, create a presentation of at least 5 slides
Your presentation should incorporate as many tools from the Gallery as possible (at least one per slide)
Using the Web to find SmartBoard Resources

- **Smart Exchange**
  exchange.smarttech.com

- **Internet 4 Classroom**
  www.internet4classrooms.com/smart_board.htm

- **Amphitheaters Public Schools**
  www.amphi.com/departments/technology/whiteboard/lessonplans.html

- **Teachers Love Smartboards**
  www.teacherslovesmartboards.com

Activity

Using one of the resources listed on the previous page, evaluate a lesson of your choice.

- Are the materials...
  - Unique?
  - Compelling?
  - Meaningful?
  - Appropriate?