

MONTCLAIR STATE UNIVERSITY
Montclair, New Jersey

BOARD OF TRUSTEES
September 14, 2017

Present: Ms. Rose Cali, Dr. Susan Cole, Ms. Mary Comito, Mr. Hasani Council, Mr. George J. Hiltzik, Mr. Douglas Kennedy, Mr. George Koutsouradis, Mr. Ralph LaRossa, and Mr. Tom Maguire, Mr. William Mullen, Mr. Preston Pinkett, and Mr. Kent Slutyer

Absent: Dr. Francis Cuss, Mr. Jean Marc de Grandpre, Mr. John McGoldrick, and Mr. Lawrence Inserra,

Present by invitation: Mr. Shawn Connolly, Ms. Candace Fleming, Hon. Mark Fleming, Ms. Shivaun Gaines, Dr. Willard Gingerich, Dr. Karen Pennington, Mr. Jon Rosenhein, Ms. Junea Williams-Edmund, Ms. Maria C. Anderson, and Mr. Keith Barrack

Mr. Hiltzik called the meeting to order in the University Hall Conference Center, at 11:00 a.m.

Statement regarding manner of public notice of meeting

Mr. Hiltzik read the following statement regarding the public notice of the meeting: “Please be advised that in compliance with the requirements of the Open Public Meetings Act, adequate notice of this meeting — September 17, 2017— has been provided by distributing notices as required, properly posting 48-hour notice, and forwarding notices to designated newspapers and to persons requesting such notification.”

Roll call — As reported above.

Minutes from the meeting of July 27, 2017

Trustees approved the minutes from July 27, 2017 as distributed.

No. 3125

Personnel Nominations and Governance Committee

Mr. LaRossa reported that the Nominations Subcommittee of the Personnel, Compensation, Nominations and Governance Committee met previously to discuss a slate of Board officers for two-year terms running from September 2017 to September 2019. Mr. LaRossa moved, on the recommendation of the Nominations Committee, that the Board elect Mr. Hiltzik as Chair, Dr. Cuss as Vice Chair, and Mr. Slutyer as Secretary. The motion was seconded and approved unanimously.

No. 3126

Matters Presented by the Chair – Mr. George J. Hiltzik

Mr. Hiltzik reported that in closed session the Trustees reviewed the minutes from July 27, 2017, reviewed legal matters and discussed contract negotiations. Mr. Hiltzik acknowledged that the Board had received correspondence from Professor Fawzia Afazal-Khan.

Action: Annual Schedule of Meetings

Mr. Hiltzik moved, upon the recommendations of the Nominations Committee, that the Board of Trustees adopt the attached public meeting schedule for the Academic Year 2017-2018. The motion was seconded and approved unanimously.

No. 3127

Appointment of Board Standing Committees/Chairs for AY17-18

Mr. Hiltzik made the following appointments to the Board's standing committees for fiscal year 2018. In accordance with the Board's bylaws, the Board Chair and the President serve as ex officio, nonvoting members of every committee.

In accordance with the Board of Trustees' Bylaws, I appoint the following members to The Executive Committee: Francis Cuss, Kent Sluyter, Ralph LaRossa, Rose Cali, Douglas Kenneday, and Lawrence Inserra.

The Academic Affairs & Facilities Committee: Rose Cali as Chair, Preston Pinkett as Vice Chair, Marc de Grandpre, Ralph LaRossa, William Mullen, and George Koutsouradis as the non-voting student Trustee. Faculty Representative Professor Adams sits on this committee.

The Audit, Finance & Investment Committee: Douglas Kennedy as Chair, Francis Cuss as Vice Chair, Mary Comito, Lawrence Inserra, Tom Maguire, Kent Sluyter, and Hasani Council as the voting Student Trustee.

The Personnel, Compensation, Nomination & Governance Committee: Lawrence Inserra as Chair, Francis Cuss as Vice Chair, Rose Cali, and John McGoldrick.

Representative to the University Foundation: Rose Cali.

Matters Presented by the President – Dr. Susan A. Cole

Dr. Cole reported that the University's enrollment for the Fall 2017 term was over 21,000 students, including 3,050 new freshmen, 1,500 new transfer students, and 1,300 new graduate students. Dr. Cole highlighted six new incoming freshmen, Acting Dean of the College of Science and Math Lora Billings, and Director of the School of Communication and Media Keith Strudler. Dr. Cole stated that she had sent a letter to New Jersey's Congressional delegation advocating on behalf of people affected by the Deferred Action Childhood Arrivals policies.

Union Report

Professor Wolfson spoke on behalf of AFT Local 1904. Professor Wolfson asked that the Board of Trustees continue to ensure that there is adequate financial support for the University's academic mission. Professor Wolfson questioned the need for last minute faculty appointments and suggested that the board review the role of specialist positions. Finally, Professor Wolfson urged the Board to do all that it could to support DACA students.

Audit, Finance and Investment Committee

Mr. LaRossa reported that the Audit, Finance and Investment Committee reviewed its minutes from its meeting of July 27, 2017, reviewed the University's procurement policy and investment policy, and discussed the fiscal year 2017 audit schedule.

Contract award authorization

Mr. LaRossa moved, on the recommendation of the Audit, Finance and Investment, and Academic Affairs and Facilities Committees, that the Board of Trustees authorize awarding of the following contracts:

- Psychiatric Services (Dr. Bindi Shah) - \$145,000
- Legal Services (Lowenstein Sandler, LLC) - \$80,0000

The motion was seconded and approved unanimously.

No. 3128

Academic Affairs and Facilities Committee

Mr. Maguire reported that the Academic Affairs and Facilities Committee reviewed the minutes from its July 27, 2017 meeting, received a capital project report, reviewed the Clery report for July and August, and reviewed contract award authorizations that the Audit, Finance, and Investment Committee will present for action by the full Board.

NJDEP Grant

Mr. Maguire moved that the Board of Trustees certify that it grants its permission to apply for, and accept, a \$27,698 grant award from the New Jersey Department of Environmental Protection to fund the project entitled "Evaluation of New Jersey's Summer Flounder Conservation Education Program" and authorizes the Vice President For Finance and Treasurer to take all actions necessary to effectuate same. The motion was seconded and approved unanimously.

No. 3129

NJDEP Grant

Mr. Maguire moved that the Board of Trustees certify that it grants its permission to apply for, and accept, a \$13,114.93 grant award from the New Jersey Department of Environmental Protection to fund the project entitled "Market Valuation Study of Liberty State Park Marina Expansion" and authorizes the Vice President For Finance and Treasurer to take all actions necessary to effectuate same. The motion was seconded and approved unanimously.

No. 3130

Personnel, Compensation, Nominations and Governance Committee

Ms. Cali reported that the Personnel, Compensation, Nominations and Governance Committee reviewed the minutes from its July 27, 2017 meeting, and reviewed a list of new hires anticipated before the Board's next meeting.

Personnel actions

On the recommendation of the Committee, Ms. Cali moved that the Board of Trustees approve the following personnel actions:

- 18 - Faculty appointments, including 12 non-tenure track faculty, 3 instructional specialist, and 3 clinical specialists
- 11 - Professional/managerial staff appointments
 - 1 - Professional staff reappointment
 - 3 - Leave of Absence Without Pay

Faculty Appointment: Non Tenure Track (AY18)

¹one year, three-quarter time, temporary appointment, ²one-year, temporary appointment

³one-year, half-time temporary appointment, ⁴one-semester, temporary appointment

<i>Name</i>	<i>Department</i>	<i>Title</i>	<i>Effective</i>	<i>Degrees</i>
Shelley Axelson-McCauley ¹	John J Cali School of Music	Assistant	09/01/17	BS University of South Florida MM University of Michigan DM Northwestern University
Joseph Dubanowitz ²	Management	Instructor	09/01/17	BS Northeastern University MA Montclair State University MBA Columbia University
Barbara Dever ²	John J. Cali School of Music	Visiting Artist	09/01/17	
Robert Halper ²	School of Commun/Media	Assistant	09/01/17	BA Oberlin College
Roberta Lazarus ³	Communication Sciences/Disorder	Instructor	09/01/17	BA University of Michigan

				MA	Montclair State University
Donna Merchant ³	Commun. Sciences/ Disorders	Assistant	09/01/17	BS	The College of New Jersey
				MA	The College of New Jersey
				AuD	University of Florida
Ali Moghani ²	Computer Sciences	Assistant	09/01/17	BS	Mazandaran University, Iran
				MS	Iran University of Sciences & Technology, Iran
				PhD	Iran University of Sciences & Technology, Iran
Karl Nussbaum ³	School of Commun/ Media	Assistant	09/01/17	BS	Washington University
				MFA	Donau Krems University, Austria
Darren O'Neill ³	John J Cali School of Music	Assistant	09/01/17	BA	Castleton State College
				MLS	Rutgers Univ., New Brunswick
				MA	Montclair State University
Brian Porter ⁴	Management	Instructor	09/01/17	BS	Montclair State University
				MBA	Montclair State University
Markand Thakar ²	John J Cali School of Music	Associate	09/01/17	BMus	The Juilliard School
				MA	Columbia University
				DMA	University of Cincinnati
Jeffrey Warren ²	Accounting/ Finance	Assistant	09/01/17	BA	Rutgers Univ., Newark

Clinical Specialist/Instructional Specialist (AY18)¹three-year, non-tenure-track appointment, ²two-year, non-tenure-track appointment

<i>Name</i>	<i>Department</i>	<i>Title</i>	<i>Effective</i>	<i>Degrees</i>
Alison Bermack ¹	Nutrition/Food Studies	Clinical Specialist	09/01/17	BA George Washington University MBA American University
Joe Byers ²	Accounting/Finance	Clinical Specialist	09/01/17	BS Fort Hays State University MBA Fort Hays State University PhD Oklahoma State University
Richard DeLuca ¹	Information Management Business Analytics	Instructional Specialist	09/01/17	BA St. Michael's College MA University of Illinois MBA University of Texas
Lesley Dixon ²	Social Work/Child Advocacy	Clinical Specialist	09/01/17	BA College of the Holly Cross MSW Boston University
Michael Radin ¹	Accounting/Finance	Instructional Specialist	09/01/17	BS The University of Michigan MBA University of Pennsylvania, The Wharton School
Steve Sherman ²	Marketing	Instructional Specialist	09/01/17	BS Syracuse University MA Indiana University MPA George Washington University

Professional/Managerial Staff Appointment

<i>Name</i>	<i>Department</i>	<i>Title</i>	<i>Effective</i>	<i>Degrees</i>	
Clara Albert	University Health Center	Nurse Practitioner	08/07/17	BS MS	William Paterson Rutgers Univ., Newark
Yolanda Alvarez	Dean of Students	Associate Dean of Students	08/07/17	BA MA MA	SUNY, Oneonta College Columbia University, Teachers College New York University
Karen Castaneda	Human Resources	Coordinator	08/21/17	BS	Berkeley College
Sonal Chauhan	Center of Pedagogy	Newark Montclair Urban Teacher Residency Program Advisor, CEHS	08/07/17	BS MA	Montclair State University University of Central Florida
Jordan Coderre	Computer Operations for Research/Education	Technical Support Specialist	09/05/17	BS	Montclair State University
Melissa Ginotti	Student Development/Campus Life	Director of Student	09/05/17	MLS	Eastern Michigan University
Theresa Grunseich	Academic Success Center	Coordinator	08/07/17	BA MEd	Binghamton University Rutgers Univ., Graduate School of Education, New Brunswick

Rosemary Guichardo	Student Financial Aid	Assistant Director	08/21/17	BA	St. John's University
				MS	St. John's University

Professional Staff Reappointment (FY18)

<u>Name</u>	<u>Department</u>	<u>Title</u>
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Academic Affairs.....

3 year contract

Sreedhar Tummalapalli	Chemistry and Biochemistry	Program Assistant
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LEAVE OF ABSENCE WITHOUT PAY

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DATES</u>
Andrew Atkinson	Art and Design	09/01/17-06/30/18
Jeffrey Warren	Accounting and Finance	09/01/17-01/14/18
Ada Beth Cutler	CEHS	09/01/17-01/14/18

Reports – Student Trustee Hasani Council

Mr. Council stated that the Fall term was off to a great start and campus life was vibrant. The students are enjoying the newly renovated third floor of the Student Center, the new School of Communication and Media building, and renovated residence halls. Mr. Council thanked Dr. Cole for her remarks regarding DACA students, stating that the students appreciated the administration's support.

Motion to enter closed session: Mr. Hiltzik made the following motion, which was seconded and approved unanimously:

Be it hereby further moved pursuant to N.J.S.A. 10:4-13 that the Montclair State University Board of Trustees shall enter into Closed Session prior to the next scheduled Public Session to discuss the following pursuant to N.J.S.A. 10:4-12.b: 1) pending litigation filed against the University; 2) personnel matters; and 3) other matters which may arise consistent with N.J.S.A. 10:4-12.b.

The meeting adjourned at 11:35 a.m.

Keith D. Barrack

Campus Crime Reports by Month
July 2017-December 2017

Homicide	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Non-Negligent Manslaughter	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Sexual Assault	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Includes sexual assault or forcible rape

Forcible Sexual Offenses	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Includes sexual contact, inappropriate touching or fondling

Robbery	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Aggravated Assault	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Burglary	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017	1			

Vehicle Theft	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017	1			

Arson	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Dating Violence	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017	1			

Includes non-criminal or non DV statute offenses, including verbal arguments and threat of force. *: Statistics mandated for 2014 and subsequent years

Domestic Violence	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Stalking	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Hate Crimes/ Bias Vandalism	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Bias Intimidation	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Bias Simple Assault	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Bias Larceny/ Theft	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Liquor Law Arrest Incidents	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017		1 incident/ 1 arrest		

Liquor Law Referrals	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Drug Law Arrest Incidents	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Includes total number of person(s) charged where a citation or criminal arrest was performed by law enforcement; e.g., seven persons does not necessarily mean seven incidents occurred.

Drug Law Referrals	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Weapons Law Arrests	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

Includes total number of person(s) charged where a citation or criminal arrest was performed by law enforcement.

Weapons Law Referrals	On-Campus/Non Residence Halls	On-Campus Residence Halls	Public Property / Adjacent to University	Off-Campus/Not Adjacent to University
July 2017				
August 2017				

FIRE INCIDENTS 2017

MONTH	LOCATION	DAMAGE COST ESTIMATE
JULY	n/a	n/a
AUGUST	n/a	n/a

Clery Act Related Alerts 2017

Month	Reason	Sent To	Sent By
July	n/a	n/a	n/a
August	n/a	n/a	n/a