

Carly Johnston

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REFERENCES

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TIPS WHEN PROVIDING REFERENCES:

- Be consistent with your resume – use the same heading and font
- List references in the order you wish them to be contacted
- Ask permission from your references prior to providing their information and make sure they will speak positively about you
- Bring copies of your reference list to an interview
- Maintain contact with your references even when you are *not* looking for a job