How to complete your First Semester Achievement (FSA):

1. Once you have signed up for Experience Montclair and logged into the web or mobile application during orientation, go to the "Achievements" tab on the left-side toolbar.

2. Click into the **First Semester Achievement** icon to view the requirements:
   - Complete the orientation program (in-person and online module)
   - Attend a “First-Step to Success” workshop
   - Complete the community standard (two online courses)
   - Complete a virtual scavenger hunt
   - Create a tutoring account through the Academic Success Center (ASC)

   *Note: if you do not see the First Semester Achievement icon, please contact the Experience Montclair team at experience@montclair.edu.

3. There are two types of activities you may need to complete within the FSA:
   - ![ ] represents an event – click the event to view the details
   - ![ ] represents a task – click the task to view the instructions

4. To receive credit for **event attendance**, you must log into the mobile app and use the event scanner to scan the Montclair event code presented at the event to get credit.

5. To receive credit for **task completions**, you must complete the items included in the task’s description. When you are ready to submit a task for completion, click the circle “0” icon next to the activity’s name and write your reflection for the task (if required).

6. Track your overall progress within the mobile or web app by viewing the progress icons in the achievement.