### **AREA: Government**

#### PLACES OF EMPLOYMENT:

Federal agencies including: The Smithsonian Institute, National Archives and Records, Library of Congress,
 National Park Service, Intelligence services, Foreign Service; State and Local Agencies including: Archives and
 libraries, Museums, Parks and Historic Sites, Municipal Archives, Arts and Humanities Councils

#### STRATEGIES:

• Gain relevant experience in student government or other related organizations. Complete an internship with a government agency. Maintain a superior academic record. Plan on obtaining an advanced degree. Develop foreign language skills. Become familiar with specialized government hiring procedures. Consider a variety of entry-level positions in all branches of local, state and federal government.

#### **AREA: Politics**

### PLACES OF EMPLOYMENT:

• Elected or appointed public officials (i.e., legislators, governors, mayors, judges); National political party headquarters; Public interest/advocacy groups; Political campaigns

#### STRATEGIES:

• Gain experience and make contacts through internships with government agencies or public officials. Volunteer to work with public interest groups, political campaigns, political associations or community service projects. Participate in student government and campus politics.

#### AREA: Law

## **PLACES OF EMPLOYMENT:**

• Law Firms; Corporate Legal Departments; Government Agencies; Public Advocacy Groups

#### STRATEGIES:

• Obtain paralegal training or law degree. Gain experience through summer or part-time work in a law firm. Volunteer with a public advocacy group. Participate in mock trial and pre-law associations.



# AREA: Non-Profit Organizations

## **PLACES OF EMPLOYMENT:**

• History Museums and Historic Sites; Historical associations and societies; Cultural Heritage Organizations; Historical Projects; Research and Service Institutions

#### STRATEGIES:

• Volunteer with various nonprofit organizations of interest. Consider supplementing curriculum with relevant course work in anthropology, sociology, art history or foreign languages.

### **AREA: Curatorial and Archival Management**

#### PLACES OF EMPLOYMENT:

 Museums; Historical homes; Art Galleries; Special Collections; Historical Societies; Libraries; Universities and Colleges; National, State and Local Government; Corporations; Non-Profit Organizations; Research Institutes

## STRATEGIES:

 Acquire strong computer knowledge and experience. Obtain an internship or volunteer in a related organization. Develop excellent written and oral communication skills. Hone organizational skills and develop attention to detail. Earn a master's degree in information sciences for advanced opportunities in data management.

#### **AREA: Journalism**

Broadcast; Print

## PLACES OF EMPLOYMENT:

 News Departments of local, Public and Commercial Radio and TV Stations; Syndicated Radio Services; Newspapers; National, State and Regional Radio Networks

# STRATEGIES:

 Work on campus newspaper, TV or radio. Find summer or part-time work with local commercial TV or radio station. Volunteer with public TV or radio. Consider obtaining a minor or double major in journalism or broadcasting/electronic media.



#### **AREA: Education**

• Teaching: Elementary, Middle or Secondary, Higher Education; Community Education

#### PLACES OF EMPLOYMENT:

 Public and private schools; Colleges and universities; Museums; Zoological Parks, Aquariums, Wildlife Refuges and Bird Sanctuaries; Arboretums, Gardens and Conservatories; Camps; National and State Parks

#### STRATEGIES:

 Develop excellent presentation skills. Become skilled in the use of multimedia. Learn how to develop curriculums and workshops. Become an "expert" in a particular subject. Obtain teaching certificate for public school teaching. Obtain a graduate degree for college and/or university teaching. Gain experience as a tutor, camp counselor, church schoolteacher, etc. Build strong relationships with professors, supervisors or other community leaders for strong personal recommendations. Complete an internship or volunteer in a setting of interest.

#### **AREA: Business**

• Management; Sales; Office Administration

#### PLACES OF EMPLOYMENT:

All major retail firms including drug, specialty, variety and Department Store Chains; Wholesalers;
Manufacturers; Insurance Companies; Real Estate Agencies; Financial Institutions; Nonprofit Organizations

#### STRATEGIES:

 Earn a minor in business. Obtain related experience through advertisement sales positions with campus yearbook or newspaper. Gain relevant retail sales experience. Acquire good computer and statistical skills. Develop excellent communication skills. Demonstrate a high energy level. Obtain leadership experience in student or community organizations. Consider an MBA for brand management, consulting and research opportunities.

## GENERAL INFORMATION

- An undergraduate degree in history is good preparation for graduate study in history as well as other areas such as psychology, law or business.
- Research the prerequisites of the area of interest and tailor program of study to meet curricular and skill needs.
- Part-time, summer, internship and volunteer experiences are critical.
- Develop skills by obtaining a leadership role in a school or community organization.
- Get involved in Student Government.
- Excellent verbal and written communication skills are imperative for most careers related to history, politics or government.
- Become familiar with the government application process for opportunities in federal, state, or local government.



# **GENERAL INFORMATION CONT.**

- Prepare to develop a specialty area including both academic training and work experience for history related careers.
- Develop patience, persistence and drive in obtaining history related positions.
- For careers in politics, be prepared to volunteer extensively before being hired or elected as an employeeor official. Begin by working with the campaign or official of choice while in college.
- For careers in arts and humanities, obtain a broad liberal arts background including knowledge of the arts, personal and mass communication and foreign languages.
- Join relater social and/or professional organizations.
- Develop a network of both formal and informal contacts.
- Research websites and books that address various job opportunities, pay structure and hiring processes.

## **RELATED RESOURCES**

American Alliance of Museums: https://www.aam-us.org/

American Historical Association: https://www.historians.org/

Discover Law: https://www.discoverlaw.org/

Why Study History: https://www.historians.org/teaching-and-learning/why-study-history

