University Facilities is excited to sponsor the employee awareness campaign S.O.S: See it. Own it. Solve it.

The goal of S.O.S. is to raise staff awareness of everyday campus maintenance issues and to help keep our buildings and grounds safe by reporting problems to the necessary/responsible parties—even if they fall outside the scope of your daily responsibilities.

- Email: service desk@montclair.edu with your pictures and the necessary information.
- Contact the Facilities Service Desk at: 973-655-5444.
- Use one of the seven Connect Corner kiosks on campus to fill out your request online at: maximo.montclair.edu.
- Contact your supervisor after all these steps to make sure they are aware of the problem.

June 21, 2018 marked the official opening of the University Facilities building at 147 Clove Road. This approximately 33,650 GSF renovated building is the new base for our Maintenance, Building Services, and Logistic Support operations. See page 2 for photos from opening day.
On June 21, University Facilities (UF) consolidated its campus-based operations at 147 Clove Road in Little Falls.

After brief remarks addressing this milestone from the Vice President for University Facilities Shawn Connolly, Associate Vice President Joe Marzullo, and Assistant Vice Presidents Leonard Jones and William Fitzpatrick cut the ceremonial ribbon welcoming staff into our new home.

The facility provides UF with 33,650 GSF of space to accommodate the Facilities Logistic Support, Maintenance and Engineering, and Building Services departments. The renovation includes an exterior upgrade comparable to that of the Center for Clinical Services, including roof replacement, siding and structural steel supports. Within the building renovations include open-plan offices, meeting rooms, a mail distribution center, the Facilities Customer Service Center, locker rooms, a break area, and a variety of trade-specific shops and production centers.

LOGISTIC SUPPORT OPERATIONS
Parking Services • AVP Office Support

MAINTENANCE & ENGINEERING OPERATIONS
Building Automations • Carpentry • Electrical • HVAC • Lock Shop • Masonry • Plumbing • Work Control Center • AVP Office Support

BUILDING SERVICES OPERATIONS
Grounds • Housekeeping • Move & Waste Mgmt • Pest Control • Postal Services • AVP Office Support

FALLS WRECK MORE THAN JUST ONE LIFE.
AND MOST FALL INJURIES AND DEATHS ARE PREVENTABLE.

MONDAY, AUGUST 13, 2018 8:00AM - 2:30PM
TUESDAY, AUGUST 14, 2018 8:00AM - 2:30PM
THURSDAY, AUGUST 16, 2018 8:00AM - 2:30PM
TUESDAY, AUGUST 21, 2018 8:00AM - 2:30PM
CELS 120

MANDATORY TO ATTEND ONE OF THE DATES - SUPERVISORS WILL BE ASSIGNING INDIVIDUALS
New University Policies on the Use of All Tobacco and Similar Products Took Effect on September 1, 2017.

Smoking, and/or the use of tobacco, vapor or similar products* is prohibited inside any campus building and all campus vehicles.

- **DO** use tobacco products in Designated Smoking Areas.
- **DO** Remain at least 25 feet from entries, outdoor air intakes, and operable windows.
- **DO** take advantage of MSU tobacco cessation programs and services, if interested.
- **DON’T** smoke anywhere other than designated campus smoking areas.
- **DON’T** smoke in any Montclair State University-owned vehicle.
- **DON’T** smoke in any Montclair State University building.

The Office of Health Promotion has prepared a series of programs and services for the campus community that supports and encourages tobacco cessation. These will last until full implementation of the policy on September 1, 2020. If deemed necessary at that time, additional programs will be established.

The building features 6,850 NSF of Trades shop space, 6,300 NSF of Grounds and Housekeeping storage and work space and a 3,700 NSF Postal Services hub to serve the University’s shipping, receiving, mail, and U.S. Passport processing needs. An open-office floor plan and modern meeting facilities accommodate Parking Services, the Facilities Customer Service Center, and AVP back office operations. Congratulations to Director of Project Engineering Chris Danish and Field Assistant Stephanie Walton for completing this project on time and under budget and ensuring the smooth relocation of these critical business operations.
Earth Day 2018 Highlights Plastic Pollution Education

On May 1, University Facilities staff presented its annual Earth Day program for K-5 students attending Bradford Elementary School in Montclair.

The UF Earth Day creative team, led by Capital Planning and Project Management staff Ellen Gallagher and Stephanie Walton, met regularly over the course of four weeks to conceive and plan an educational program centered around the current national campaign “End Plastic Pollution Now.” MSU’s featured storyline, “How Rosie Saved the Ocean” related the tale of how a routine trip to the beach resulted in an ordinary family helping to save the ocean ecosystem. The program also featured presentations about responsible recycling by MSU Director of Grounds Services, Stephen Ruggiero and Montclair Township Environmental Coordinator Gray Russell.

A highlight of the Academic Year calendar for both University Facilities and Bradford School, we would not be able to execute the Earth Day program without the participation of staff throughout the Division. Special recognition is reserved for Facilities Services employees in Grounds, Housekeeping, and Move/Waste Management Services who contribute many hours to procuring supplies, maintaining an orderly environment, and ensuring that our campus looks its best for our very important visitors.

"Hello Ms. Alvarez,

I am writing to let you know how much I, as well as my colleagues on the 4th floor, appreciate the hard work of Rosa and Nicola Sabatino.

As I was walking to my office this morning, Rosa has her arms stretched above her head, holding a broom, and dusting the casing on top of the door. Nicola is vacuuming a faculty office, all of the furniture has been moved to the hallway. As I write this, everything has been put away and looks tidy. I never even thought about dusting the casing on top of any of my doors, and I like my house clean.

I have been meaning to write to you for years now to tell you what a wonderful job Rosa and Nicola do. Our rugs are vacuumed, our toilets and sinks and countertops are clean, our hallways are clean, the glass of our doors are clean. We have many lab classrooms on this floor, meaning they are mess-making classrooms, not just classrooms where students sit and listen to a lecture. And yet, our hallways are spotless. The seating areas are clean.

It is such a pleasure to work in a clean space. I am 64 years old and for many decades I have worked as a secretary for many large companies: corporate law firms, pharmaceutical companies, other colleges. Working in University Hall at MSU has been the most consistently clean space I’ve worked in.

And Rosa and Nicola are an absolute pleasure to work with. They are lovely, caring, positive people, always ready to help with any emergency that may arise. I and my co-workers feel very fortunate that we work on the 4th floor of University Hall, the same floor that Rosa and Nicola maintain. They take very good care of us. Please don’t ever relocate them! (unless they ask to be relocated).

Sincerely,
Claudia Guy
Department of Public Health
Welcome New Facilities Employees!

April 2018 - June 2018

GEORGE OWENS
Electrician
Electrical Services

JOHN BROOKINS
Sr. Building Maintenance Worker
Housekeeping Services - Academics

DARIUS LAUSAN
Helper
Facilities Services

ROXANNE FOSTER
Sr. Building Maintenance Worker
Housekeeping Services - Academics

MIRZETA KARALIC
Sr. Building Maintenance Worker
Housekeeping Services - Res Ed

HANEFF LEA
Sr. Building Maintenance Worker
Housekeeping Services - Res Ed

SERVICE MILESTONES

May – June 2018

Luce Gjonpali
Anderson Izquierdo Rubio
Alston Greene

Luz Marina Melendez
Carlos Palacio
Martha Valdivieso

Congratulations to Capital Projects Administrator Adeline Cochran, who was certified as a LEED Green Associate in May 2018. Ms. Cochran is the seventh UF staff member to earn Green Associate status.

Congratulations to Senior Repairer Clifford Lawrence, who was awarded a Certificate of Completion at the conclusion of a Building Trades Technology course at the Essex County Vocational Schools in March 2018.

Congratulations to Senior Building Maintenance Worker Rashida Bulley and Assistant Shuttle Supervisor Kent Daniel for graduating from MSU with Bachelors Degrees in Business Administration Management in May 2018.

Congratulations to our student workers who graduated in May! University Facilities is committed to providing employment to enhance student education, and we are proud to retain many of our student workers throughout their college years. On May 11, UF celebrated the achievements of Michael Chiappa, Samantha Faresse, Sam Franchi, Samantha Mosher (recipient of a 2018 Outstanding Student Employee Award), and Danilda Soto with cake and heartfelt wishes for a successful future.

Recycling at MSU

Montclair State University Facilities strives to maintain a sustainable campus, in part, by managing the recycling program.

As reported during the 2018 Recyclemania competition, MSU collected 428,616 lbs. of total recycled material during the eight week contest. We have also begun to install water bottle filling stations in some of our newly-constructed and renovated facilities. On June 26, the Overlook kitchen water station— which has been operable since December 2016—tallied elimination of waste from 15,000 disposable plastic bottles.

The Fitzplastic Monster tries to take over the ocean. Will he succeed or does Rosie save the day?

The Overlook kitchen water station eliminated waste from 15,000 disposable plastic bottles in 18 months
University Facilities Contributes to Campus Garden

Have you seen the MSU Campus Community Garden? Located behind the Student Center, the Community Garden is an initiative of the Montclair State University PSEG Institute for Sustainable Studies which has been established as a new community space with a proportion of the produce grown donated to the campus, and surrounding charitable food distributors. Supervised by PSEG Institute Assistant Director Rohan Padhye and Garden Coordinator Christopher Snyder, University Facilities played a significant role in making the garden a reality by identifying the location and supplying the fencing and wood to execute the project. Director of Grounds Services Stephen Ruggiero, and his staff designed the layout of the area and installed the raised planters.

For this inaugural planting season, each of the 20 planting boxes has been adopted by individuals or campus organizations, including Dining Services, the Center for Writing Excellence, and (Facilities’ very own) Center for Environmental and Life Sciences (CELS) Custodial Staff.

Crops found in the garden include tomatoes, strawberries, peppers, squash, and various herbs. All produce harvested from the garden is donated to local organizations with the goal to educate the campus community about the importance of giving back, food systems, food security, and to understand the immediate need of fresh, healthy, local, and affordable food. The first harvest yielded approximately five pounds of fresh produce which was donated to the Red Hawk Food Pantry in June.

Kudos to Senior Building Maintenance Workers Merci Espinal, Carmine Patuto, and William Tandazo for taking the initiative to participate in this very worthy endeavor which seeks to address the struggles of food insecurity for our students. Please visit planter #8 to see the fruits of their labor. The Campus Community Garden is open Monday - Thursday from 9:00 a.m. - 5:00 p.m. and Fridays from 9:00 a.m. - 4:00 p.m.

Photo credit: Brandon Edwards

Summer Fun at the Annual BBQ

The Community Garden addresses food insecurity issues on campus

Planter box 8 is tended by UF staff working in the CELS building

A formidable guard keeps a vigilant watch over the Dining Services box

Photo credit: Brandon Edwards
University Facilities Team Building with Information Technology

On May 9, Project Managers in the Department of Capital Planning and Project Management (CPPM) participated in an afternoon of team building activities with managers from the Division of Information Technology (IT).

As IT increasingly becomes a highly critical component of facilities operations, it is imperative that CPPM and IT staff nurture positive and collegial working relationships to the benefit of our many shared projects.

Vice Presidents Shawn Connolly and Candace Fleming joined the managers for what was scheduled to be the first of many of these worthwhile activities. Participants so enjoyed getting together that an after-work Karaoke night for the two divisions was planned for June 14.

Kent Daniel Takes Third Place in Academic Competition

Assistant Supervisor of Shuttle Services Kent Daniel, a recent graduate of the Montclair State University School of Business, was one of two students who placed third in the BulbHead Inventors Day for Aspiring Entrepreneurs annual contest held on campus on May 2.

Students in the BulbHead competition pitch ideas for start-up business ventures before panels of judges comprised of business founders and SBUS faculty. Kent was one-half of a team called Culture, a clothing company which will use the $10,000 award to create opportunities for workers making the garments. At each prize level, team members will share 20 percent of the award, with the remaining 80 percent to be invested in the startup venture under the coaching of the Feliciano Center for Entrepreneurship.

Congratulations to Kent on this noteworthy accomplishment!

Computer Students Express Appreciation to Instructor

Seven participants in the University Facilities computer training classes expressed their gratitude to instructor Vito Havrilla (right) by presenting him with a plaque of appreciation during their last session before summer break.

Recognizing the need to improve the technology skills of our workers, University Facilities began offering Basic and Basic II computer classes to staff in the beginning of Academic Year 2017-2018. These classes are beneficial for anyone looking to increase his or her comfort level with basic computer operations.

Vito was deeply touched that our staff thought to honor him in this way. He looks forward to resuming classes with Facilities learners in August.
3rd Annual Division Meeting Honors Outstanding UF Staff

On June 14, 2018, University Facilities honored more than 100 employees for leadership, academic, and service milestones and achievements. Montclair State University Provost and Vice President for Academic Affairs, Willard P. Gingerich delivered a keynote speech highlighting the critical role University Facilities staff play in helping MSU achieve its mission.

Vice President for University Facilities Shawn Connolly announced Motor Vehicle Operator Yvelices Nunez as the 2018 John W. Dennis Leadership Award recipient (left). A 13-year employee of MSU, Ms. Nunez received an overwhelming percentage of the nominations in recognition of her commitment to the University, her excellence, and the positive, upbeat manner she employs in her daily job performance. The highest honor the division may bestow upon an employee, this award in named in honor of John Dennis, a former Locksmith and IFPTE Local 195 President who passed away in 2012, having rendered 40 years of service to MSU. This year’s award was presented in absentia to Ms. Nunez’ children, Chrisbell, Christhalie, and Brian.

Two new categories were recognized at this year’s program. The Star Service Award honors staff as individuals or teams who demonstrate excellence in collaboration, commitment, innovation, leadership, and learning. The Retiree Award recognizes individuals who retired from service during the previous academic year. Read on to see all of this year’s winners.

MSU Provost & Vice President for Academic Affairs Willard P. Gingerich delivered the keynote address.
Harry Autar  William Bataille  Shamira Champagne  Jorge Chavez
Jaime Correa  Melvin Dwyer  Luce Gjonpali  Alston Greene
Anderson Izquierdo  Sean Morton  Ely Ramirez  Leonora Vesho

Nathaniel Alexander  Andy Felix  Robert Ferrara  Lydia Isaac  Darrell Lane
Danielle Miller  William Morgan  Steven Magsamen  Sendy Morisseau  Ben Olanrewaju
Manise Rendell  Annie Rivera  Pamela Towns  Zoilo Ventura  Donald Williams

Elis Perdomo  Maria Castillo  Adelaida Muniz  Miguel Mercado Charriss
William Fleming  Vincenza Lattanzio  Lucia Orcon  Rafael Martinez
Ketsela Gebretsadik  Antonio Corsetto  Yazmin Roman Gonzalez  Yvelices Nunez
Owen Douglas  Zena Motoosammy  Lilliam Turino  Justine Borgella
Manise Rendell  Giuseppa Coppola  Kausar Ahmad  Mohsen Ibrahim
Hector Ortiz  Norma Espinosa  Carmelita Nuguid  Theodore Lefranc
Carmine Patuto  Mirian Garcia  Lydia Isaac  Jose Almonte
Maria Torreblanca  Doorpatie Sarran  Margarita Acevedo  Donald Mullen
Innocent Enwere  Narainal Vieira  Domingo Santiago  Stephen Torlunci
Laniece Beard  Sharmelia Dookwah  Javier Paz  Nicola Sabatino
Sheila Panchu  Eldia Perez  Diana Lamadrid  Rosa Sabatino
Jacqueline Alvarez  Christine Stodolak  Enith Zilat
The Red Hawk Service Award
Community • Respect • Service
Laura Concul  Jana Mares  Stephen Torlucci  Maria Cunha
Kevin Lepore  Louis Henderson  Samuel Thorburn  Lucia Rocco
Vincenzina Lattanzio  Julio Godo  Saverio Dello Russo

The Graduate Award
Academic Achievement in Higher Education
Rashida Bulley
Senior Building Maintenance Worker
Bachelor of Science
Business Administration Management
Montclair State University
Kent Daniel
Assistant Supervisor
Bachelor of Science
Business Administration Management
Montclair State University

The Star Service Award
Collaboration • Commitment • Innovation • Leadership
Housekeeping Village Crew
Jermaine Jeffries  Alfredo Marzullo  Victor Concepcion  Jose Morales
Frederick Davis III  Lawrence Lemley  William Fleming  Mirna Ortiz
Daniel Miller  Steve Ponton
Bhawani Sarran

Moving Crew
5 Years of Service • 2013-2018
Edmo Bonilla  Manuel Camacho  Bekim Ceca
Cecelia Cerveira  Kent Daniel  Patrick Hickey
James Jones  Alexandra Melo  Sandy Perez
Mariano Rivero  Scott Rizzuto  Lucia Rocco
Stephen Ruggiero  Cesar Salome  Anthony Vella