

**What's on  
[www.montclair.edu/irb](http://www.montclair.edu/irb)**

- ◇ **IRB FAQs**
- ◇ **Sample Application Templates**
- ◇ **Cayuse FAQs**
- ◇ **Link to CITI training**
- ◇ **Links to Cayuse IRB website and account request**

**...We also offer workshops every Fall/Spring semester**

**IRB 2.0**

**Cayuse IRB Workshop**

**Special IRB Topics**

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**IRB Office:**  
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1 Normal Ave, Montclair, NJ

***SUBMIT EARLY... and GET HELP!***

The IRB's primary mission is to protect human participants while supporting faculty, students and staff in ethically compliant research.

[www.montclair.edu/irb](http://www.montclair.edu/irb)

**MONTCLAIR STATE  
UNIVERSITY**

**Figuring out  
the IRB**

**Student  
Research and  
IRB approval**



"Research is formalized curiosity. It is poking and prying with a purpose."

- Zora Neale Hurston



Call with questions  
973-655-3021

## IRB HACKS!

- 1. Complete CITI training:**  
[www.montclair.edu/provost/institutional-review-board/trainings-certificates/](http://www.montclair.edu/provost/institutional-review-board/trainings-certificates/)
- 2. Request CAYUSE IRB account:**  
[www.montclair.edu/provost/institutional-review-board/cayuse/](http://www.montclair.edu/provost/institutional-review-board/cayuse/)
- 3. Check readability level on your Consent documents:**  
[www.montclair.edu/media/montclairedu/provost/irb/improving-consent-readability-v2.pdf](http://www.montclair.edu/media/montclairedu/provost/irb/improving-consent-readability-v2.pdf)  
**Remember for General Public: 6th to 8th grade level**
- 4. Don't reinvent the wheel —use IRB provided templates for your research documents:**  
[www.montclair.edu/provost/institutional-review-board/forms/irbtemplates/](http://www.montclair.edu/provost/institutional-review-board/forms/irbtemplates/)
- 5. Request a pre-review meeting.**  
When all your draft documents are ready, meet with IRB Staff to make sure you're on the right track. Email: [reviewboard@montclair.edu](mailto:reviewboard@montclair.edu)

## THE IRB SUBMISSION PROCESS

Allow 3 to 6 weeks minimum

