

JANE SMITH

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EDUCATION

Montclair State University Montclair, NJ
Master of Social Work Expected May 2022
Concentration: *Children, Youth and Families*

Montclair State University Montclair, NJ
Bachelor of Arts in Psychology GPA 3.34 May 2019
Honors: National Society of Leadership and Success; Student Scholar Achievement Award; Dean's List
Relevant Coursework:

Experimental Psychology	Social Psychology	Abnormal Psychology
Psychology of Adjustment	School Psychology	Psychology of Aggression
Psychology of Women	Developmental Psychology	Adolescent Psychology
Child Development		

PROFESSIONAL EXPERIENCE

Jewish Family & Children's Services of Northern New Jersey Teaneck, NJ
Social Work Intern Sep 2020 - Present

- Conduct individual and group Cognitive Behavioral Therapy with Axis I and II diagnosed adolescents
- Help clients to strengthen social and emotional skills, decrease maladaptive behaviors, and explore therapeutic coping techniques
- Collaborate with crisis intervention team and implement behavioral intervention plans and Individualized Education Plans
- Provide supportive therapy to at-risk students during psychotic episodes and assist students gain access to psychiatric emergency room via ambulance

Working Together for Haiti New York, NY
Field Officer Aug 2019 - Aug 2020

- Facilitated the establishment of the Haitian International Congress to evaluate a comprehensive plan of national development and reconstruction of Haiti
- Established interdisciplinary teams to assess disaster relief using a comprehensive, humanistic approach

Cognition & Neurocognitive Disorders Research Lab, Dr. Joshua Rocky Montclair, NJ
Undergraduate Research Assistant Aug 2018 - May 2019

- Administered proper and different experimental studies to participants
- Conducted overview and consent process for subjects
- Coded and entered data into spreadsheets

Lenox Hill Hospital New York, NY
Mental Health Intern Jun 2016 - Aug 2016

- Assisted with Mental Status Exams, provided referrals for acute-rehab facilities, long-term care nursing homes, adult medical daycare centers, assisted living and residential settings
- Collaborated with attending physicians and assisted with clinical procedures
- Provided appropriate discharge planning while working alongside Medicare, Medicaid and private

insurance policies

EXTRACURRICULAR ACTIVITIES

Psychology Club, Montclair State University Montclair, NJ

President

Sep 2018 - May 2019

- Supervised the club's activities to ensure efficiency and maintain mission statement
- Communicated with the professional chapter to ensure that issues and topics are addressed effectively

Mentor Collective, Montclair State University

Montclair, NJ

Peer Mentor: College of Humanities and Social Sciences

Sep 2017 - May 2019

- Provided one-on-one assistance to five first-year students within the psychology department
- Served as a reliable resource for mentees regarding their academic and personal lives
- Scheduled monthly meetings with mentees to track their first-year progress

COMMUNITY SERVICE

Oaks Nursing Home

Brooklyn, NY

Volunteer

Sep 2015 - Present

- Develop and facilitate activities for residents including games, cooking, and craft projects
- Maintain database of community social activities

Salvation Army

Brooklyn, NY

Volunteer

Jun 2014 - May 2015

- Created emergency care boxes for victims of natural disasters throughout the United States
- Participated in outreach activities for citizens experiencing homelessness and food insecurity

SKILLS AND CERTIFICATIONS

- **Languages:** Spanish (native), Mandarin (fluent speaker, reader, writer)
- **Software:** SPSS, Adobe Photoshop
- **Certification:** First Aid/CPR (2020 - present)

AFFILIATIONS

National Association of Social Workers

Sep 2020 - Present