

Montclair State University

And

CWA Local 1031

Modified Work Schedule – Day After Thanksgiving and Winter Holiday Break

2019

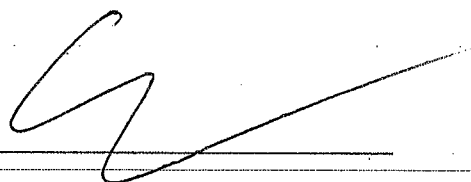
The University will be closed on the day following Thanksgiving (Friday, November 29, 2019) and four (4) non-holiday workdays between Christmas Day and New Years' 2019 (Thursday, December 26; Friday, December 27; Monday, December 30; and Tuesday, December 31). In order to cover these five (5) workdays, CWA employees assigned a 35-hour workweek shall work on the following modified holiday schedule:

Columbus Day (10/14/19)	8:15 a.m. – 4:30 p.m.	Lunch Break = 30 minutes, no breaks
Election Day (11/5/19)	8:15 a.m. – 4:30 p.m.	Lunch Break = 30 minutes, no breaks
Veterans' Day (11/11/19)	8:15 a.m. – 4:30 p.m.	Lunch Break = 30 minutes, no breaks

The employee may apply compensatory and/or earned leave time, except sick leave, to cover the remaining requisite hours. If employees do not have sufficient compensatory or leave time, they may elect not to be compensated for the days on which the University will be closed.

Hours worked on Columbus Day, Election Day and/or Veterans' Day by CWA unit permanent part-time employees with at least a 50% time schedule will be credited as compensatory time at the rate of time and one half.

All other terms and conditions of the CWA State Agreement shall remain in effect.



University Representative

10/10/19  
Date



Union Representative

10/10/19  
Date