



State of New Jersey • Department of the Treasury

**DIVISION OF PENSIONS & BENEFITS — EXTERNAL AUDIT SECTION**

P.O. Box 295, Trenton, NJ 08625-0295

**EMPLOYER CERTIFICATION FOR TERMINATED RETIREES  
PURSUANT TO EXECUTIVE ORDER NO. 115**

This form is to be completed by the employer when terminating a retired public employee who was hired pursuant to Executive Order No. 115.

**REEMPLOYMENT INFORMATION**

Employer Name \_\_\_\_\_ County \_\_\_\_\_

Location Number \_\_\_\_\_ Bureau Number \_\_\_\_\_ Payroll Number \_\_\_\_\_  
*If Applicable* *State Only*

Name of Retiree/Employee \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Retirement or Former Membership Number \_\_\_\_\_ Date of Retirement \_\_\_\_/\_\_\_\_/\_\_\_\_

Title/Position Held \_\_\_\_\_

Rehire Date (or increase in number of hours from part-time to full-time) due to COVID-19 emergency \_\_\_\_/\_\_\_\_/\_\_\_\_

**EMPLOYER CERTIFICATION**

The above-named retiree was offered temporary employment for the duration of the COVID-19 emergency pursuant to Executive Order No. 115. I have confirmed and certify the following:

1. The retiree and this employer did not engage in any pre-planning for this return to employment prior to the COVID-19 emergency.  Yes  No
2. The retiree met a 30-day break-in-service from the date of retirement or Board approval, whichever is later, and is therefore considered a bona fide retiree.  Yes  No
3. This employer is the retiree's former employing location.  Yes  No  
If Yes: Did the retiree return to employment within 180 days of the retirement date pursuant to Executive Order No. 115?  
 Yes  No
4. Indicated below are the detailed work hours of the retiree during this temporary reemployment.  
\_\_\_\_\_

5. We have notified the employee that P.L. 2021, c. 103 (Chapter 103) has ended the COVID-19 Public Health Emergency effective Friday, June 4, 2021, and therefore, the NJDPB's "Retiree Reenrollment" provisions (N.J.S.A. 43:15A-57.2; 43:16A-15.3; 53:5A-28) will be applied to retirees who were reemployed under Executive Order No. 115. Retirees may no longer be employed in a position covered by the retirement system and continue to receive a retirement benefit. Accordingly, a reemployed retiree who does not terminate covered employment, or fails to provide certification of termination, on or before August 1, 2021, will have their retirement canceled and may be subject to reenrollment into the retirement system. I certify that the foregoing statements made by me are true and accurate and that I am subject to prosecution should they be knowingly false.

I certify that the employee has terminated employment effective \_\_\_\_/\_\_\_\_/\_\_\_\_ pursuant to Chapter 103.

\_\_\_\_\_  
Print Certifying Officer Name

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Phone Number \_\_\_\_\_ Ext. \_\_\_\_\_

**Return this completed form to:**  
**New Jersey Division of Pensions & Benefits**  
**External Audit Section**  
**P.O. Box 295**  
**Trenton, NJ 08625-0295**

You may also scan your completed forms and email with the subject line "RTE-External Audit" to [pensions.nj@treas.nj.gov](mailto:pensions.nj@treas.nj.gov)