Active Directory Services - Windows 7

Installing a Shared Printer

1) Click on Start
2) Click on Devices and Printers
3) Click Add a printer
4) Click Add a network, wireless or Bluetooth printer
5) Click Next

6) Select the printer from the list
7) Click Next
8) Click **Next**
9) Click **Finish**

If the printer you want to install is not listed, follow steps below:

1) Click on **The printer that I want isn't listed**
2) Click **Next**

![Image of Add Printer window with The printer that I want isn't listed highlighted.]

3) Select **Find a printer in the directory, based on location or feature**
4) Click **Next**

![Image of Add Printer window with Find a printer by name or TCP/IP address highlighted.]

5) Click **Find Now**

![Image of Find Printers window]

6) Click on your printer from the list
7) Click **OK**
8) Click **Next**
9) Click **Finish**