



Google Drive: How to Enable Google Drive for Your NetID Account

Google Drive is automatically available to all students; however, faculty and staff must opt-in to use it. The following instructions will detail the opt-in process:

1. Go to the [MSU NetID Account Form](#)
2. Sign in using your CWID and PIN
3. Review the Policy on Responsible Use of Computing, then type “yes” and click continue
4. Select “Enable Google Drive for my NetID account”, then click continue

5. Click the checkbox for “I agree to the terms and conditions of the University’s Google Drive usage policy” then click “Enable Google Drive for my NetID Account”
6. Congratulations! You may now access Google Drive using your NetID account. Your username will be <NetID>@montclair.edu *Note: Do not login using <NetID>@mail.montclair.edu – using “montclair.edu” is required*
7. For more information on how to sign in using your NetID Account, view the following documentation: [Google Drive: How to Sign on at Montclair State University](#)