



Banner 9: Academic History

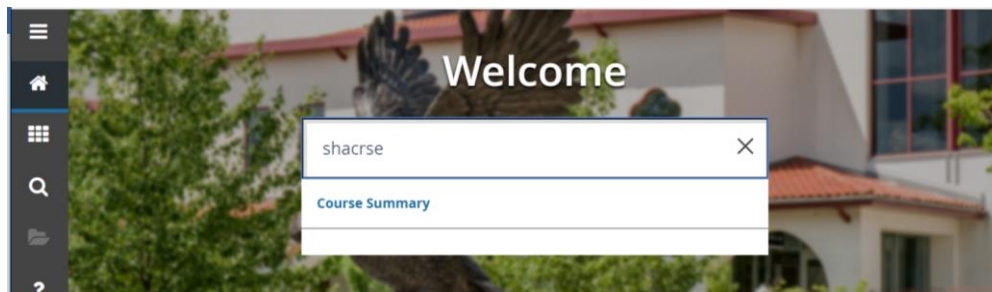
SHACRSE – Shows the terms for which the student has been enrolled and corresponding grades.

SHATERM – Shows student's first term attended, last term attended, academic standing, institution hours/GPA, transfer hours/GPA, and overall GPA.

* **Note:** In most instances viewing the transcript in SSB or Degree Works will be the best view for advising.

Accessing the Course Summary (SHACRSE) Form

1. Navigate to the **SHACRSE** form from the landing page

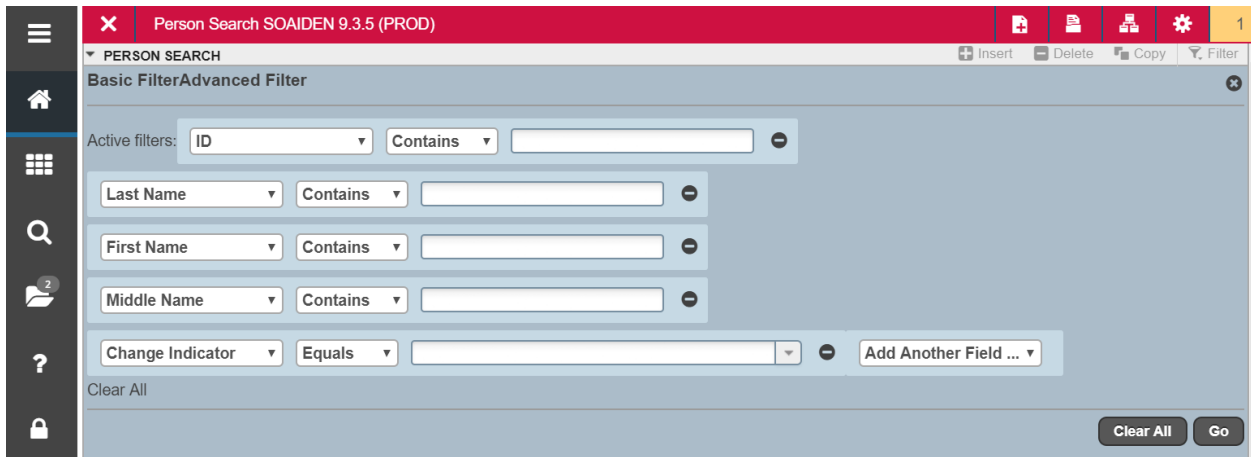


2. Click **search** for the **ID** field

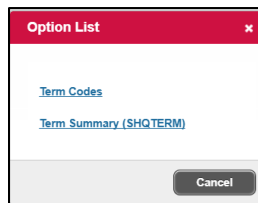
A screenshot of a web form titled "Course Summary SHACRSE 9.3.6 (TEST)". The form has a red header bar with a close button (X) on the left and an "ADD" button on the right. Below the header, there are two input fields: "ID:" and "Term:". Both input fields have a red box around the search icon (magnifying glass) on the right side. At the bottom of the form, there is a grey bar with the text "Get Started: Fill out the fields above and press Go."

This will open the **SOAIDEN** Person Search form.

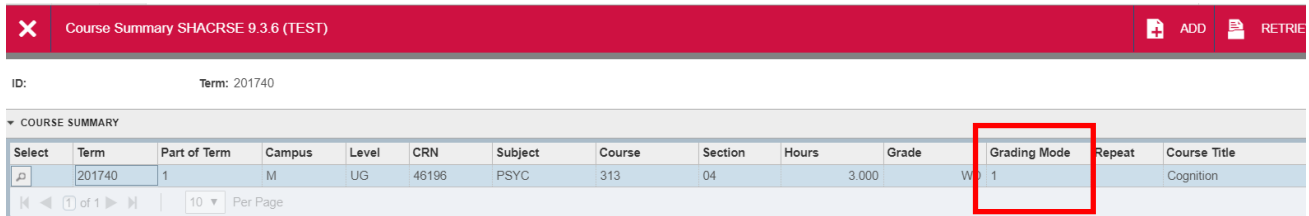
3. Enter the search criteria in the appropriate field(s)
4. Click **Go** to execute the query



5. In the Person Search results, double-click on the ID field of the person you are searching for or click on the ID field and click **SELECT**
6. Click **search** for the Term field
7. Click **Term Codes**



8. Select a **Term** and click on **OK**
9. Click **GO** to execute the query



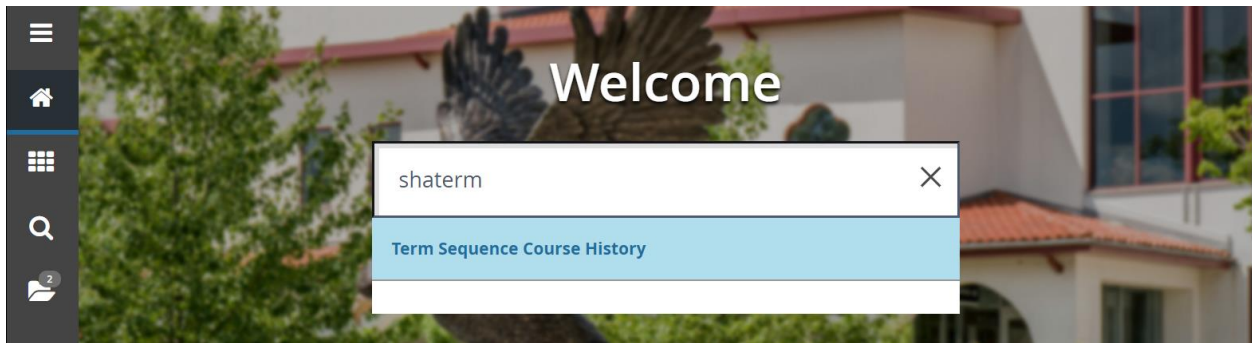
In the **Grading Mode** field, the following codes may appear:

CODE	DESCRIPTION
1	Normal
2	Pass/Fail
3	I1-IP OK for P/F course
4	I2-IP OK for Normal course
5	N1-NC OK for P/F course
6	N2-NC OK for Normal course
7	AU Audited course
8	Remedial-S grade or NC
9	NG to pose before web period

CODE	DESCRIPTION
T	Transfer Grade
U	Letter grade or NC-No F
V	Pass or NC Only-No F
W	NC to post before web period

Accessing the Term Sequence Course History (SHATERM) Form

1. Navigate to the **SHATERM** form from the landing page



2. Click **search** for the **ID** field

This will open the **SOAIDEN** Person Search form.

3. Enter the search criteria in the appropriate field(s)
4. Click **Go** to execute the query

Person Search SOAIDEN 9.3.5 (PROD)

PERSON SEARCH

Basic FilterAdvanced Filter

Active filters: ID Contains

Last Name Contains

First Name Contains

Middle Name Contains

Change Indicator Equals Add Another Field ...

Clear All

Clear All Go

5. In the Person Search results, double-click on the ID field of the person you are searching for or click on the ID field and click **SELECT**
6. Click **search** for the **Course Level Codes by Person** field

Term Sequence Course History SHATERM 9.3.6 (TEST)

ID: [] [OK]

Course Level Codes: [] [OK]

by Person

Start Term: 201740 [OK]

Get Started: Fill out the fields above and press Go.

7. Choose a level code and click **OK**
8. Click **search** for the **Start Term** field is needed
9. Click **GO** to execute the query

The first tab of SHATERM displays the Current Standing and the second tab displays Term GPA and Course Detail Information.

ID: Course Level Codes by Person: LIG Start Term: Start Over

Current Standing **Term GPA and Course Detail Information**

▼ CURRENT STANDING Insert Delete Copy Filter

First Term Attended	201720	Progress Evaluation	
Last Term Attended	201740	Progress Evaluation Override	
Academic Standing	** No Academic Standing	Combined Academic Standing Override	
Academic Standing Override		Combined Academic Standing	

	Attempted Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Institution	19.000	16.000	16.000	16.000	60.300	3.769
Transfer	78.000	78.000	78.000	0.000	0.000	0.000
Overall	97.000	94.000	94.000	16.000	60.300	3.769