Lesson Plan: Designing Assignments, Quizzes & Tests in Canvas

Purpose & Objectives

This workshop focuses on how to build online assessment instruments by introducing assignments and quizzes, designing interactive rubrics as well as demonstrate how to administer the Canvas Grade Center.

After completing this workshop, participants will be able to:

- effectively access/track student learning
- modify quiz times/attempts for various student circumstances
- apply methods to prevent online cheating and utilize the Respondus Lockdown Browser

Audience

- Faculty

What We Cover

I. Canvas Assessments Overview
   A. Assignments
      1. Types of Submissions
      2. Differentiated Assignments, Group Assignments
      3. Assignment Groups (Weighting, Drop Lowest Score)
   B. Quizzes and Tests
      1. Details (Types of Quizzes, Options, Restrictions)
      2. Questions (Types, Question Groups vs. Question Banks, Finding Questions)
      3. Moderate a Quiz (Extra time, Additional attempts)
      4. Lockdown Browser

II. Grading
   A. Entering Grades
      1. Rubrics (Criteria, Rating, Points)
      2. Speedgrader (Hiding grades, Markup, Comments, Grading)
      3. Gradebook (Sorting, Statuses, Policies, Override)