Lesson Plan: Introduction to Canvas

Purpose & Objectives
This introductory Canvas workshop will guide you in setting up your face-to-face, hybrid or online course.

After completing this workshop, participants will be able to:

- Log into Canvas and effectively navigate their course
- Build instructionally sound course content
- Customize account/course settings and course menus
- Create links and embed items (videos, files) using the Rich Content Editor
- Utilize the Syllabus tool, Student View and Canvas accessibility checker tools
- Understand the concept of modules and apply it to their course

Audience
- Faculty new to Canvas
- Staff who need to use Canvas

What We Cover

I. Canvas Overview
   A. Uses
   B. Where to start

II. Canvas Interface
   A. Global Navigation (Account Settings, Dashboard, Courses, Calendar, Inbox, Help)

III. Course Basics
   A. Course Navigation and Customization (Home Page, Settings)
   B. Adding Course Content (Announcements, Syllabus, Pages, Assignments, Files)

IV. Organizing Your Content with Modules