

INSTITUTIONAL REVIEW BOARD

montclair.edu/IRB

Starting a Cayuse IRB Initial Study

Exempt 1 Determination

Definition: "research conducted in established or commonly accepted educational settings, involving normal educational practices, such as (i) research on regular and special education instructional strategies, or (ii) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods." (§46.101(b)(1))

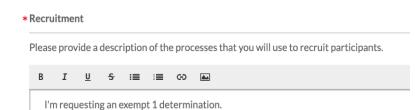
- Open Cayuse IRB montclair.cayuse424.com
- Choose: Cayuse IRB



Cayuse Research Suite

Research Administration Modules

- Cayuse 424
 Cayuse IRB (Human Studies Compliance)
- Start Initial study same as regular process, see Quick Guide for help (https://www.montclair.edu/institutional-review-board/cayuse-irb/cayuse-irb-submission-process/)
- Complete information as it pertains to your study
- For specific sections follow these instructions
- **Study Design section**
 - o Recruitment description



Recruitment materials – click off any document type and attach the word document you created		
	* Please check off the recruitme	ent document type(s) you will be using.
	Prospective Agree	erson or by telephone. ment Form (When PAF is also being used as recruitment) Iterial (this applies to exempt 1 studies only)
•	Study Procedures section	*Informed Consent
•	Study Procedures – Participant	Yes No Please provide justification for waiving informed consent. For more information on the criteria for waiving informed consent please visit the Office of Human Research Protections. I am requesting an Exempt 1 determination, my research is part of normal educational practices.
	Interaction – o attachments not required	* Participant Interaction Please select all that apply. Online surveys/questionnaires In-person surveys/questionnaires Interviews Field Notes Focus Groups Photos, audio and or video recording Blood draws or blood samples Other Examples: MRIs, EEGs, audiology testing, medical devices, genetic testing or physical manipulation. * Please briefly describe any other participant interaction that may be part of your study. Ex: General classwork, exams, etc. Please attach any relevant resource material or data collection documents. ATTACH

Final Notes:

- o Add information as it relates to your class
- o You can propose to use classwork from previous years
- o All data needs to be de-identified
- o If you are adding surveys or data collection instruments you would not normally use in teaching your class, that is not an exempt 1category study.
- o Any questions, contact reviewboard@montclair.edu or check our website www.montclair.edu/irb