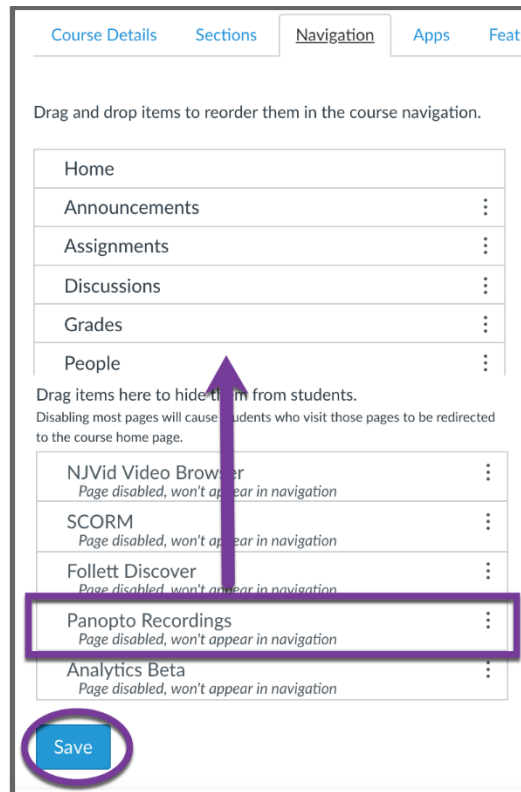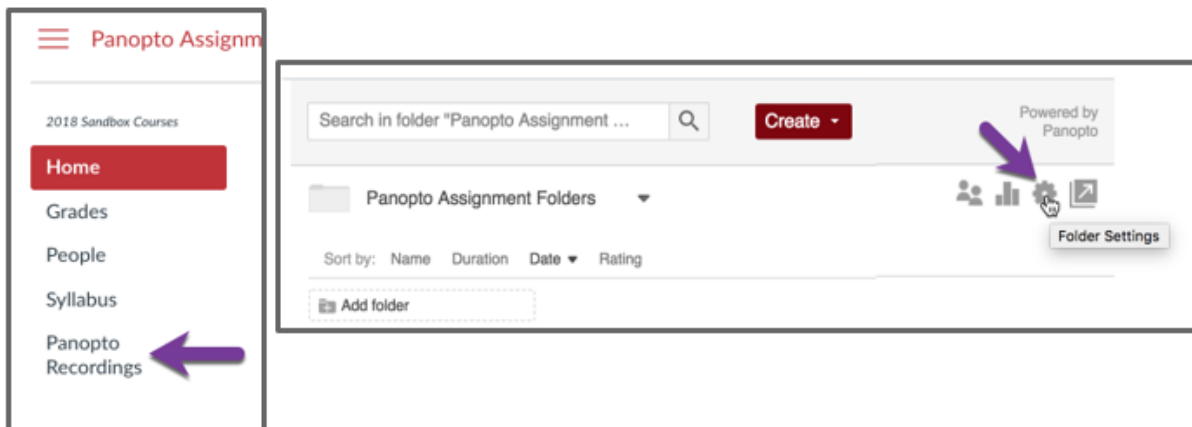# MONTCLAIR STATE UNIVERSITY

Allowing Student Recordings in Panotpo (Canvas)

1. In your Canvas course, navigate to **Settings** and click on **Navigation**
2. Drag or enable **Panopto Recordings** so that it appears in the left navigation in your course
3. Click **Save**

4. Select **Panopto Recordings**, then select the **gear icon** for **Settings**.

5. From the **Overview** tab, click on **Create Assignment Folder.** This will create a subfolder called *assignments* which will allow students to record and upload their videos.

6. If you would like students to be able to see each other's videos, click on the [*assignment*] folder, click on the **gear**, and from the Setting tab select "**Allow viewers to see each other's sessions**" and close out.