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Faculty Panel

- Dr. Katrina Bulkley (CEHS)
- Dr. Jason Dickinson (CHSS)
- Dr. Diana Thomas (CSAM)
Identifying Grant Opportunities

The key to success: Proficiently Refining your search to Identify Funding Opportunities that Match your Project!

Subscription based funding search tools
InfoEd: SPIN, SMARTs; http://infoedglobal.com/

Free web-based search tools
Grants.gov: A central storehouse of Federal grants on over 1,000 programs by: http://grants.gov/

- Basic Search
- Advanced Search
- Email Notification by Keyword Feature
Where to Look for Funding Opportunities

ART WORKS.
National Endowment for the Arts

New Jersey Council for the Humanities

Department of Education, United States of America

National Institutes of Health

Department of Labor, United States of America
Proposal Development Process

1. Notify ORSP of your intention to apply for a grant
2. Meet with pre-award team member
3. Contact funding agency to discuss your project
4. Review draft proposal documents
5. Complete Routing Form
6. Complete application
7. Final review and submission
Advice for New Researchers

- Fully utilize ORSP
- Pay attention to logistics and feasibility - plans for getting work done
- Don’t underestimate the importance of collaboration
- Collect preliminary data
- Become a peer reviewer
- If at first you don’t succeed, try, try again!
Post Award Services
Montclair State University
Non-Financial Post-Award

1. Award Set-Up
   - Award packet

2. Sponsor Prior Approvals: some examples
   - No-cost Extensions
   - Re-budgeting
   - Change in Key Personnel

3. Non-Financial Reporting
Internal Awards

- **Separately Budgeted Research (SBR)** awards are for projects involving scholarly, creative, or research efforts.

- **Student/Faculty Research (SFR)** awards support research projects for students to work with faculty.
Internal Awards

- **Summer Grant Proposal Development (SGPD) awards** enable faculty to develop and submit proposals for foundation or government agencies for programs, research, training, etc.

- **Career Development (CD) awards** support projects that develop career enhancing skills, new areas of expertise, and enhance professional reputation.
Grant Accounting

Who We Are and What We Do
Expectations.....

- Your grant is not a gift. It comes with certain obligations on the part of the grantee and expectations on the part of the grantor.
- The success of an award is contingent not only on the ability of the PI to carry out the project but on the institution to provide proper financial guidance.

Grant Accounting is your financial resource to assist you with all the financial aspects of your grant!
Who’s Who in Grant Accounting

Carol Gelormine, Manager of Grant Accounting, ext. 7172
Grace Macan, Grant Accountant, ext. 4114 – reporting, monitoring accounts, salary approvals
William Jones, Grant Accountant, ext. 3379 – Non-Salary Expense processing
First Steps

- Once your grant or contract has been awarded you are now in the *post-award phase*.

- We suggest at this time you arrange a meeting with Grant Accounting to discuss your budget and to answer any questions you may have regarding the financial management of your award. This will ensure that nothing will fall through the cracks.
Reporting and Accounts Receivable

- Grant Accounting will provide the PI with all financial reporting.
- Our support includes the following:
  - Interim and Final Financial Reports
  - Invoicing & Collecting of payments
  - Cost Sharing or Match reporting
Indirect Accounts

- Indirect Cost Charges are applied by the University to specific grants.
- Funds are allocated quarterly into accounts.
- The PI account is established during the initial set up of the grant.
- Generally the allocations are as follows:
  - Department 25%
  - PI 10%
  - ORSP 20%
  - University 30%
  - School 15%
Expenses as a Measure of Progress

- All expenses are reviewed and approved by Grant Accounting for compliance with the Federal, State and Local guidelines as well as the terms and conditions of the award.
- PI Compensation
- Effort Reports.
Together We Make a Winning Team!

- It is our suggestion that all award recipients communicate frequently with Grant Accounting to discuss their budget and expenditures.