Student Systems: Learning Path

Instructions: Click on your role to find out which training courses you should take.

I AM A/AN...

Executive

Administrator

Department Chair

Faculty member

Faculty/ Faculty Advisor

Academic Advisor

Staff member

Support Staff member

Outside of Humans Resources

Front Desk, Customer Services Reps, Admin Assistants

IT Staff member

Student Worker

Service desk & Local Tech Team
This is the training offered for the Executive Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/

*Pre-requisite: “Self-Service Banner for Non-Faculty Advisors and Staff” & “Exploring the New Degree Auditing System”*
This is the training offered for the Administrator Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the Department Chairs Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the Faculty Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
Faculty & Faculty Advisor Track

Courses Level 1

A–Z Of Montclair Systems

FERPA

Courses Level 2

Banner Navigation OR Refresh your Banner INB Knowledge

Self-Service Banner for Faculty & Faculty Advisors

Exploring the New Degree Auditing System

Courses Level 3

Working with Transfer Students in Degree works and Banner*

*Pre-requisite: “Self-Service Banner for Non-Faculty Advisors and Staff” & “Exploring the New Degree Auditing System”

This is the training offered for the Faculty & Faculty Advisor Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the Academic Advisor Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the Staff Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
Support Staff Track
(Front Desk, Customer Service Reps, Admin Assistants)

Courses Level 1

A–Z Of Montclair Systems
FERPA

Courses Level 2

Banner Navigation or Refresh your Banner INB Knowledge
Self-Service Banner for Non-Faculty Advisors and Staff
Introduction to 25Live

Courses Level 3

Banner Specifics for Cross-Functional Areas*
Business Area Specific Training*

*Pre-requisite: Banner Navigation or Refresh your Banner INB Knowledge

To be determined by Manager

Examples of Business Areas:
Admissions, Financial Aid,
Finance, Reporting BDM,
Recruiter, Student Accounts,
Cognos Report Execution & Report Creation, Touchnet...

This is the training offered for the Support Staff Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the IT Staff Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/
This is the training offered for the Student Workers Track. You might not be required to take all the courses above, please check with your manager before registering for a course.

View our Learning Curriculum for courses descriptions and calendar:
http://www.montclair.edu/one-montclair/areas/student-campus/classroomevents/