ACCESS PEOPLESOFT

How do I get access to the PeopleSoft system?
For basic access into the system, users will need to complete the PeopleSoft FMS Department Administration or the PeopleSoft FMS Principal Investigator course to be eligible for provisioning.

How can I access FMS from home?
In order to access FMS remotely, the user must go through CITRIX on their computer. Go to https://xenapp.montclair.edu and log in using your NetID and password. Click on the PeopleSoft link.
If the log in credentials page does not appear, contact the IT Service Desk for assistance on installing CITRIX.

How can I access UPK from home?
From the Citrix portal, there is a link beneath the PeopleSoft sign on fields to access UPK. If asked, confirm to disable sound.