Red Hawk Dollars Account Closure

Student Name (Print)                                                                 Phone#


I hereby request closure of my Red Hawk Dollars account.

Accounts may only be closed upon graduation or withdrawal from the University.

By signing this form, you are agreeing to close your Red Hawk Dollars account. The remaining Red Hawk Dollars are posted to the Student Account (NEST) as a credit. If applicable, the credit gets applied to any outstanding balances due to the University. Credit (if remaining) is processed into a refund by the Student Accounts Office. Cash is not given for Red Hawk Dollars account closures. Checks are mailed to the billing address registered with the University or a direct deposit is made to the account attached to your Student Account (NEST) to complete the refund. Approximate time frame for refund to arrive is 2 weeks from processing.

All requests for account closures must be made no later than ninety (90) days past graduation, withdrawal and/or termination from the University. Any funds left in the account longer than ninety (90) days are forfeited and become property of the University. Processing fees are subject to change without notice. Please review your NEST account for an updated billing statement.

X

Student Signature Date

Please fax the completed form to (973) 655-3427 or drop-off/mail to:

Montclair State University
1 Normal Avenue-MSU
Student Center Auxiliary Services
Montclair, NJ 07043
ATTN: Red Hawk Dollars

For Office Use Only:

$ Amount in BBTS $ = $ Total credit to Student Account

BBTS Banner Credit Date