I. The December 18, 2013 meeting of the University Senate was called to order at 3:04 pm. (S. Collins)

II. Roll Call (Sadowsky) Present: Allen, Alvares, Benfield, Chatterjee, Chrite, Collins, Cutler, Davis, Fails, Gardin, Gaynor, Gingerich, Gurskis, Kelshaw, Kelton, Lin, Mengara, Morrissey(Montesinos), Nurse, Peterman, Powell, Prezant, Sadowsky, and Wolfson.

III. Approval of November 20, 2013 minutes – There was not a quorum to approve the minutes.

IV. Good News/ Announcements

1) The last cross-disciplinary lunch was a success. We need presenters for the spring dates of March 5 and April 28.

V. Faculty Representative to Board of Trustees Report - No representative present

VI. Report from Administration (Provost Gingerich)

1) The state has approved a PhD program in Communication Sciences and Disorders. This PhD will be replacing the ScD in Audiology. We now have 7 active doctoral programs including 4 PhDs. State Review by the Academic Issues Committee, the only outside quality control body in the state, did not require a site visit. This expresses confidence in Montclair State.

2) A new BA in Journalism will be approved by the BOT on Friday. We received an excellent outside review.

3) A draft of a social media policy was sent to the president of the Senate. This will be part of the university’s computer use policy. The policy has also been sent to the chair’s council. We will be looking for commentary from everyone.

4) More information on grade inflation was circulated.

VII. Elections Committee Report (Alvares) – A call for nominations will go out at the start of the spring semester. Six at-large positions are available. The election will be finished by February 19. We will then solicit constituency nominations. The election should be wrapped up by February 26.

VIII. Constitution Committee Report (Mengara)

1) The committee met December 8 to address issues pertaining to revisions to the constitution. Requests for formal representation have come from adjuncts, support services, the Graduate School, Enrollment Management, as well as a request for more representation for professional staff.

2) The Senate is working with an outdated 1995 Constitution. Our work is complicated because the records are not clear regarding revisions and amendments to the Constitution. We need to go back to the old documents and clean up the Constitution before we can consider representation requests. This will be time consuming work.

3) Dr. Wolfson noted that he has records from 1995-2005 including agendas, minutes, and motions and he will make them available to the committee. President Collins stated she has been asking for documentation since 2006. Any recently forwarded information was not forwarded to her. Senator Mengara requested that anyone with any records to please bring them forward.

VII. Academic Affairs Council Report – No report

VII. Administrative Affairs Council Report (Kelton)

1. Senator Kelton circulated the proposal for an Institutional Repository Task Force. He said if there were no questions he would assign a chair so the work can move forward.

2. Recently an email stated that surveys.montclair.edu would be purged of content more than three years old. Concerns about this were raised at the ATC meeting. Vice President Chapel agreed to push back the purge date until after the ATC’s next meeting in February. Thanks to OIT for responding to concerns.

3. Reporting Weather-related conditions on campus – We commend the groundspeople for keeping the campus clear and safe. Issues such as the difficult to clear gravel walkway around the new Business building should be reported to the facilities helpdesk at x5444. If facilities does not address the issue, then it can be brought to the council. Contacting the facilities helpdesk creates a paper trail.

4. Unauthorized textbook solicitors – any contact you have with people attempting to purchase books from you that you did not buy should be reported to Kieran Barrett of UPD.
5. No outside vendors should be able to enter the classroom. If students come into the classroom with a stamped flyer the faculty have the right to say who they allow to speak to the class.

VIII. Student Affairs Council Report (Allen)
   1. An email was sent to the council about issues that have been raised. The Senate Book Award will be moved to the Fall.

IX. NAL Report (Benfield)
   1. Progress is being made on negotiations.

X. New Business
   1. Issues from Campus (CART, CEHS, CHSS, CSAM, SBUS, Librarians, Professional Staff, At-Large) – none
   2. Voices from the Campus – The Senate offers anyone who wishes to say something the opportunity to do so.

XI. Adjournment at 3:47 p.m.

Minutes Approved February 19, 2014
Respectfully Submitted by Kathleen Sadowsky, University Senate Recording Secretary