



Your Visual Guide to Secure Access.

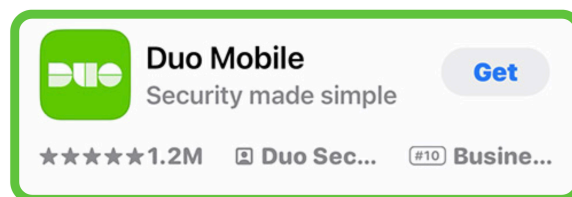
MONTCLAIR
STATE UNIVERSITY | Information Security

Reminder: Montclair State University will **NEVER** ask you for your password or Duo codes. Any request for this information via text, phone, or online form is a phishing attempt and should be **reported via the PAB or by forwarding it directly to phishfiles@montclair.edu**.

This guide is for the **initial setup of Duo**. If you are attempting to setup Duo Push **after the initial setup**, please contact the **IT Service Desk** for assistance.

Step 1: Get the App

Search for "Duo Mobile" and download the app.



IOS DOWNLOAD



SCAN HERE



ANDROID
DOWNLOAD

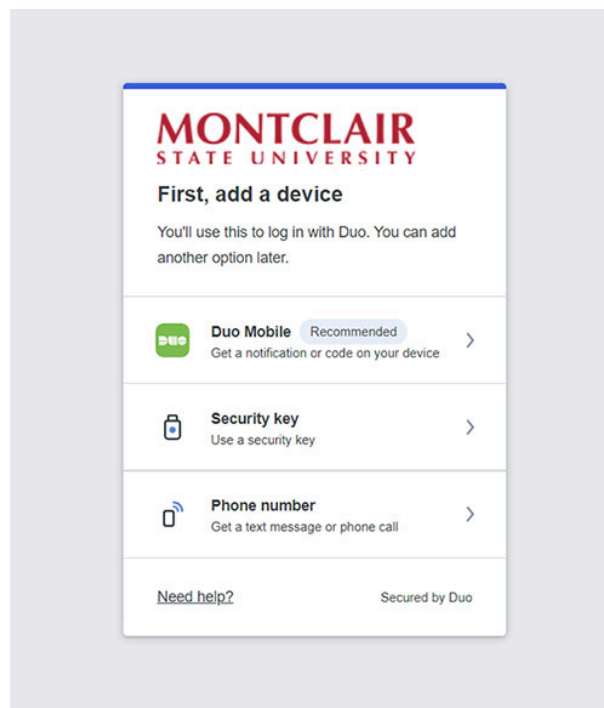


SCAN HERE

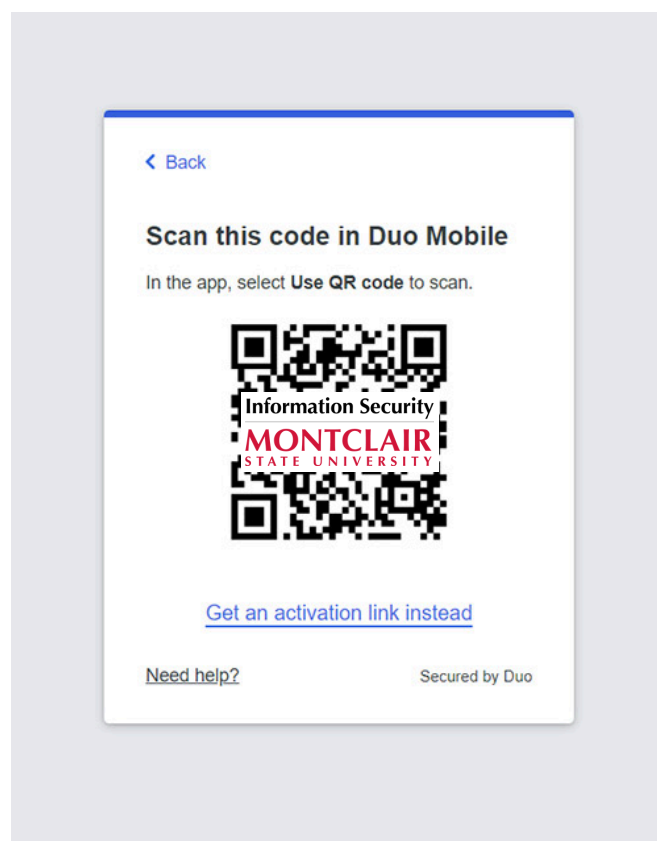
Step 2: Activate Your Account

On your computer, visit Nest or Workday to start the setup.

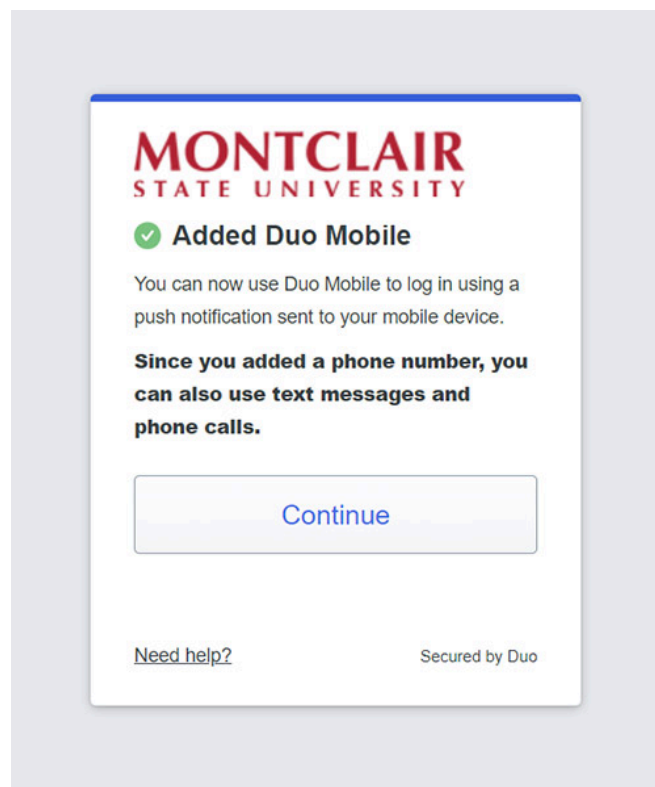
Recommended: Please choose Duo Push as this is the most secure option.



Open the Duo Mobile app, tap “Add,” and scan the QR code with your phone’s camera.

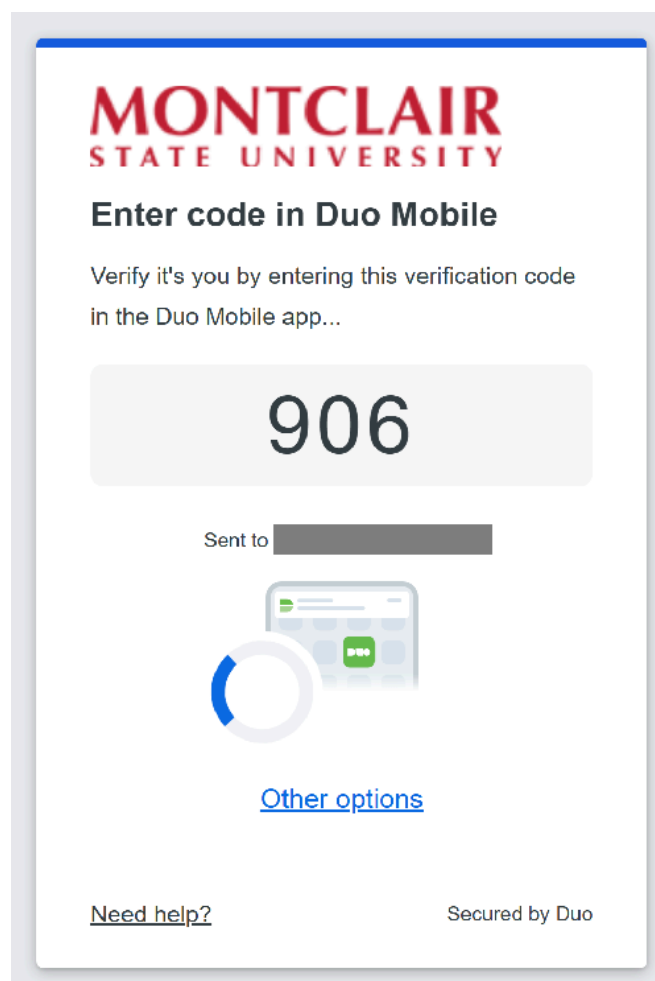


Follow the on-screen prompts. Congrats your device is now linked!

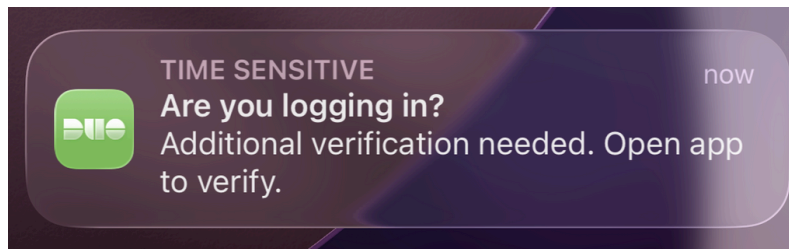


Step 3: Log In with the 3-Digit Code

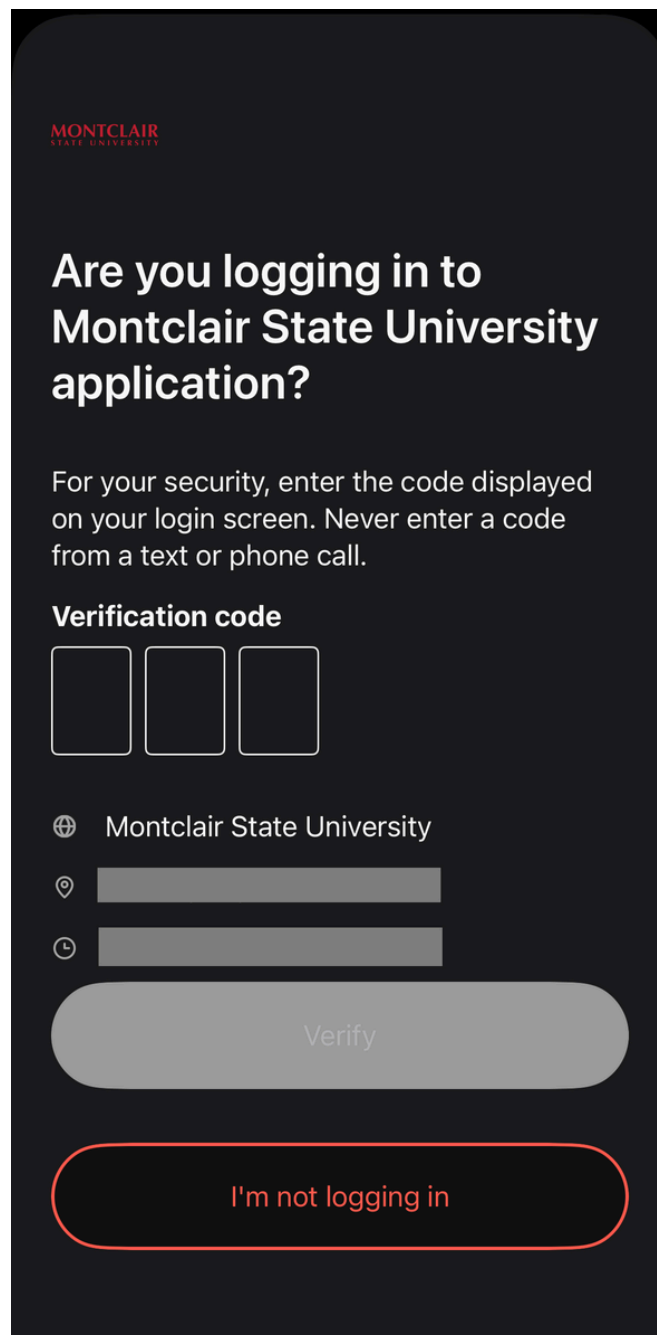
After entering in your NetID and password, a 3-digit code will appear on **your computer screen**.



A notification will appear on your smartphone. Tap it to open the Duo Mobile app.



Enter the 3-digit code from your computer screen into the app, then tap Verify to log in.



Congratulations, you have completed the Duo Mobile setup.