

MONTCLAIR STATE UNIVERSITY ADVERTISEMENT FOR BIDS

As published in the Star Ledger on August 3, 2015:

The Director of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1210 Russ Hall – Fan Coils Replacement, through 10:00 AM September 1, 2015 when they will be publicly opened at the Finance and Treasury Conference Room, Suite 101, 855 Valley Road, Clifton, NJ 07013. The project scope includes general contractor services to replace Fan Coil Units (total of 50 units) in Russ Hall on the second, third, and fourth floor of Russ Hall.

A Mandatory Pre-Bid Meeting and Site Inspection will be held on Wednesday, August 12, 2015 at 10:00 AM at the Department of Finance and Treasury Conference Room located at 855 Valley Road, Suite 101, Clifton, NJ, 07013. Copies of the request for proposal, including information for Bidders, bidding forms and specifications may be obtained on or about August 3, 2015 at the Office of the Director of Procurement Services for a non-refundable fee of \$10.00 per electronic set.

Notice: Beginning June 1, 2015, the Procurement Services Office will operate on a summer schedule, Monday through Thursday, 8:00AM to 5:30 PM and will be closed on Fridays.

Bidders are required to comply with requirements of P.L. 1975 c. 127 (N.J.A.C. 17:27) (Affirmative Action), State of New Jersey Prevailing Wage Rate Act P.L. 1977, Chapter 133, "Statement of Stockholders Exceeding 10%," and Executive Order No. 151. Bidders shall also be classified by the Division of Property Management and Construction (DPMC). Montclair State University is an Equal Opportunity Purchaser.

Details regarding the requirements for vendors bidding this work are contained in the request for proposal. Questions may be directed to Halyna Hotsko, Contract Manager at (973) 655-7010 or via fax at 973-655-5468. Additional details may be found at <http://www.montclair.edu/finance/news/index.php?ChannelID=92>

By: Daniel Roche – Director of Construction Procurement, Montclair State University.

The Director of Construction Procurement Services will receive bids for:

**CONTRACT: Request for Proposal # 1210
 Russ Hall – Fan Coils Replacement
 Lump Sum General Construction**

Until 10:00 AM on September 1, 2015 at which time they will be publicly opened and read aloud in the Department of Treasury and Finance Conference Room, Suite 101, 855 Valley Road, Clifton, NJ 07013.

Copies of the proposal, including information for Bidders, bidding forms and specifications may be obtained on or about August 3, 2015 at the Office of the Director of Procurement Services, Montclair State University, 855 Valley Road, Suite 112, Clifton, New Jersey 07013 for a non-refundable fee of \$10 per electronic set. Payment for bid packages and specifications shall be made by cash, check or money order payable to "Montclair State University" at the Department of Finance and Treasury Office, 855 Valley Road, Clifton, N.J. 07013. Requests for additional information may be directed to Halyna Hotsko, Contract Manager, (973) 655-7010 or via fax at (973) 655-5468. Any award of contract resulting from this Request for Proposal will be subject to the availability of funds. All proposals must be delivered or mailed. Electronic bids via fax or telephone will not be accepted. Bids must be enclosed in a sealed envelope/package bearing the name of the Bidder and clearly marked as follows on the outside of the envelope:

**RFP# 1210 – Russ Hall – Fan Coils Replacement
Director of Procurement Services
Montclair State University
855 Valley Road, Suite 112
Clifton, NJ 07013**

Phone: (973) 655-4145

Bidder's written questions are due by August 18, 2015 by 12:00 Noon. All responses to questions will be issued via formal addendum to all registered plan holders prior to the bid due date.

Qualifications –

Bidders shall include in their bid information about all subcontractors to be used on this project as outlined in the bid documents. Contractors and sub-contractors must be licensed under the provisions of the New Jersey State construction code. All contractors and sub-contractors performing work on the project must be certified (Public Works Contractor) pursuant to N.J.S.A. 34:11 – 56:48 et seq. at the time of the bid date. Bidders shall include in their bid documents all sub-contractors to be used on this project as required in the bid documents.

Each proposal shall be accompanied by a Guarantee payable to Montclair State University, that if a contract is awarded, the bidder shall enter into contract, and shall furnish a Performance Bond (100%). The Proposal Guarantee shall be in the amount of ten (10) percent and shall be given, at the option of the Bidder, by Certified Check, Cashier's Check or Bid Bond.

In accordance with N.J.S.A. 52:32-44, all New Jersey and out of State business organizations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue, prior to conducting business with the State of New Jersey.

Bidders are required to be registered with the New Jersey Department of Property Management and Construction (DPMC) and possess a valid HVAC classification of C032 or C039 with a minimum rating of \$500,000.00 or more at the time of proposal submission and contract execution.

In accordance to N.J.A.C., 17:14-1.2 et seq. and Executive Order 71, signed by Governor James E. McGreevey in 2003, the University requires bidders to make a good faith effort to provide opportunities for Small Business Enterprises (SBE) to participate in the performance of this contract as subcontractors consistent with the overall goals established for construction services by the New Jersey Commerce and Economic Growth Commission (NJ Commerce).

SBE subcontracting goals are not applicable if the bidder is currently registered with NJ Commerce as an SBE firm.

Bidders are required to comply with the requirements of Executive Order 129, Outsourcing, signed by Governor James E. McGreevey on September 9, 2004.

Bidders are required to comply with the requirements of Public Law 2005, Chapter 51, Political Contributions, signed by Governor Richard J. Codey on March 22, 2005 (formerly Executive Order 134, Political Contributions, signed by Governor James E. McGreevey on September 22, 2004).

No bid shall be withdrawn for a period of sixty (60) days after the scheduled time and date of the bid opening.

Montclair State University reserves the right to waive any informality in any proposal and to reject any or all proposals.

Bidders are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) (Affirmative Action), State of New Jersey Prevailing Wage Rate Act P.L. 1977, Chapter 33, "Statement of Stockholders Exceeding 10%". Montclair State University is an Equal Opportunity Purchaser.

By:

Daniel Roche

Director of Construction Procurement Services

Montclair State University