The Director of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1388–University Hall 6th Floor UPS Battery Replacement, through 10:00 AM, December 21, 2018 when they will be publicly opened at the Facilities Conference Room 3002, Third Floor, Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424. Scope of Work: Labor and Materials to Replace Two Hundred Forty (240) Batteries in the UPS System on the 6th Floor of the University Hall Building.

A Pre-Bid Meeting and Site Visit will be held on December 7, 2018 at 10:00 AM at the Facilities Conference Room 3002, Third Floor, Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424. Bidders are advised that attendance at both the pre-bid meeting and site visit is strongly recommended, and no special consideration will be provided to any bidder that does not attend.

Copies of the request for proposal, including Information for Bidders, bidding forms and specifications may be downloaded on or about January 15, 2018 at http://www.montclair.edu/finance/news/index.php?ChannelID=92

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. regarding Affirmative Action; State of New Jersey Prevailing Wage Rate Act, N.J.S.A. 34:11-56.26 et seq.; and N.J.S.A. 52:25-24.2 regarding Ownership Disclosure.  Bidders shall also be classified by the Division of Property Management and Construction (DPMC). Montclair State University is an Equal Opportunity Purchaser.

In accordance to N.J.A.C., 17:14-1.2 et seq. and Executive Order 71, signed by Governor James E. McGreevey in 2003, the University requires bidders to make a good faith effort to provide opportunities for Small Business Enterprises (SBE) to participate in the performance of this contract as subcontractors consistent with the overall goals established for construction services by the New Jersey Commerce and Economic Growth Commission (NJ Commerce).

SBE subcontracting goals are not applicable if the bidder is currently registered with NJ Commerce as an SBE firm.

Details regarding the requirements for vendors bidding this work are contained in this request for proposal. Questions shall be in writing and may be directed to Chantelle Collins, Procurement Specialist, via fax at 973-655-5468, or e-mail at collinsch@montclair.edu. No oral questions or answers shall be authorized or relied upon by bidders.

By: Chantelle Collins, Procurement Specialist, Montclair State University.