ADDENDUM NO. 1

Request for Proposal #1494
International Transcript Evaluation
October 15, 2021

Date of Original Bidding Documents: September 27, 2021
Date of Addendum No. 1:   October 15, 2021

INTENT: This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject to Bidder to disqualification.

I. Points of Information:

1. **Question** – Whether companies from Outside USA can apply for this? (like, from India or Canada)

   Answer- **Any companies who are active members of NACES (National Association of Credential Evaluation Services) or AICE (Association of International Credential Evaluators) and meet the other guidelines per the RFP are eligible for consideration.**

2. **Question** – Whether we need to come over there for meetings?

   Answer- **In-person meetings would not be required. Any necessary meetings can be conducted virtually.**

3. **Question** – Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

   Answer – **Yes. Any companies who meet the guidelines per the RFP are eligible for consideration regardless of geographic location.**

4. **Question** – Can we submit the proposals via email?

   Answer- **No, we do not accept electronic proposals. Please see section 4.4 for details on the submission of bid proposals.**

II. Special Notice of Bid Extension:
NOT USED

III. Changes to Prior Addenda:
NOT USED

IV. Changes to Bidding Requirements:
NOT USED

V. Changes to Agreement and Other Contract Forms:
NOT USED

VI. Changes to Conditions of the Contract:
NOT USED

VII. Changes to Specifications:
NOT USED

VIII. Changes to Drawings:
NOT USED

Please acknowledge receipt of this Addendum No. 1 via email: bobetl@montclair.edu or fax. The fax number is 973-655-5468.

Company Name (please print)	Date
Signature	Title
Contact Name (please print)	

Distribution:
Christine Palma

RFP# 1494 International Transcript Evaluation
Amendment No.1