



# MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

ADDENDUM NO. 1

Issue Date: April 7, 2022

## Request for Proposal # 1510 Generator Services Rebid

Number of Pages: 2

Date of Original Bidding Documents: March 30, 2022

**INTENT:** This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

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### I. Points of Information:

1. **Question:** Reading over the bid, there do not appear to be any changes from the original bid. Can you confirm?

*Response:* The original RFP included both Preventative Maintenance/Emergency Service/Repairs and Off-Site Monitoring. This RFP includes Preventative Maintenance/ Emergency Service/Repairs only. Please see Section 3.0 Commodity Description/Scope of Work.

2. **Question:** In the RFP Document, and specifically Appendix 1, item 1, Standard Contract Terms and Conditions, the link to the website is not functional. We went to the University MSU Procurement page and found the Standard Terms and Conditions. Is this the same document or is there another one for this RFP?

*Response:* Yes, the MSU Procurement page has the link to the current MSU Standard Contract Terms and Conditions: <https://www.montclair.edu/procurement/wp-content/uploads/sites/159/2022/03/Standard-Terms-and-Conditions-rev-by-mca-12-7-21.pdf>

3. **Question:** For the emergency generators listed in the RFP, are there any spare parts in stock?

*Response:* There is no generator stock storage on site, all parts and materials need to be stored off site and transfer to the site as needed.

4. **Question:** Is there intended to be a transition period (90-120 days) from contract execution to verify what spare parts are in stock, and purchase and stock whatever is required? Would Montclair State agree that parts availability would be subject to any supply chain issues to acquire them?

*Response:* There is no transition period and the University doesn't have any parts in stock. All standard stock parts for generators must be available from contractor's stock or its suppliers for same day delivery or overnight delivery. These generators are 100% fire life safety and critical system generators that require immediate repair. Please see paragraph 3.2.2 for additional information.

5. **Question:** The term of the agreement is for three (3) years, with two (2) 1-year extensions, for a potential total of 5 years with extensions?

*Response:* That's correct. Please see paragraph 7.2 Contract Term and Extension Option.

II. Special Notice of Bid Extension:

NOT USED

III. Changes to Prior Addenda:

NOT USED

IV. Changes to Bidding Requirements:

NOT USED

V. Changes to Agreement and Other Contract Forms:

NOT USED

VI. Changes to Conditions of the Contract:

NOT USED

VII. Changes to Specifications:

NOT USED

VIII. Changes to Drawings:

NOT USED

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Please acknowledge receipt of this Addendum via e-mail [hotskoh@montclair.edu](mailto:hotskoh@montclair.edu).

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Company Name (please print)

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Date

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Signature

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Title

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Contact Name (please print)

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Project File