

MONTCLAIR

STATE UNIVERSITY

NOTICE TO BIDDERS

RFP #1614 – Trademark Licensing Services

The Assistant Vice President of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1614 - Trademark Licensing Service, until March 21, 2025 at **2:00 PM**, when they will be publicly opened in the Third Floor Lobby of the Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424.

Scope of Work: The intent of this RFP is to identify an experienced and qualified firm to provide services related to the licensing of its name and marks in connection with the production and marketing of branded merchandise.

Copies of the Request for Proposal, including any related other documents may be downloaded on or about February 20, 2025 at <https://www.montclair.edu/procurement/bidding-opportunities/>

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. regarding Affirmative Action; State of New Jersey Prevailing Wage Rate Act, N.J.S.A. 34:11-56.26 et seq.; and N.J.S.A. 52:25-24.2 regarding Ownership Disclosure. Montclair State University is an Equal Opportunity Purchaser.

All required bid documents for this notice, both statutory and as required by Montclair State University Policy and Procedures, are listed on the Procurement Services website: <https://www.montclair.edu/procurement/>

Details regarding the requirements for vendors bidding this work are contained in this request for proposal. Questions shall be in writing and may be directed to Liz Blades, Sr. Procurement Administrator, via e-mail at bladese@montclair.edu. No oral questions or answers shall be authorized or relied upon by bidders.

By: Shawn Laidlaw, Assistant Vice President of Procurement Services, Montclair State University.