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EDUCATION

PhD	University of Massachusetts, Amherst English, with specialization in Composition/Rhetoric	1996
BA	Colby College English, with a concentration in Creative Writing	1988

ADMINISTRATIVE POSITIONS AND RESPONSIBILITIES

Senior Associate Provost for Faculty Affairs

Jan 2026 - present

The Senior Associate Provost for Faculty Affairs (SAPFA) is a key member of the Provost's leadership team, leading the development and execution of a unifying strategy for faculty: recruitment, advancement, and development. Provide clear pathways and support for faculty searches, onboarding, and advancement; faculty recognition; and faculty professional and leadership development. Supporting faculty across ranks, the SAPFA executes this vision in collaboration with other senior academic leaders to advance institutional goals, foster a supportive and inclusive academic environment, and promote faculty excellence. In addition:

- Develop and enhance collaboration among the colleges and schools and across divisions to develop and execute academic interdisciplinary, cross-divisional initiatives in support of the University's mission.
- Serve as faculty expert for the HR Labor Team to draft and review contractual agreements, advise on union matters, and serve as Provost's designee for many faculty-related union issues.
- Serve as lead on Provost's short-term special initiatives, for example: AI Working Group Co-Chair; Co-Chair of Strategic Framework Capabilities Team; Co-Lead of Revision of Faculty Roles and Expectations.
- Manage the Office for Faculty Excellence, its staff, and the staff on the Faculty Affairs team.

Interim Associate Provost for Faculty Affairs

2025

See above.

Managing Director of the Office for Faculty Excellence and Senior Advisor to the Provost

2024 – 2025

Executive Director for the Office for Faculty Excellence

2019 - 2024

Founding Executive Director. The Office for Faculty Excellence (OFE) promotes and furthers faculty excellence in teaching, scholarship, leadership, and university citizenship. The Executive Director is part of

the Provost's Academic Affairs Council and supports faculty development across areas critical for faculty and university success.

Principal Responsibilities

- Develop programs and services that support faculty excellence in teaching
- Develop faculty for professional growth and advancement of the University's mission
- Spearhead data collection, analysis, and report dissemination related to teaching and learning and faculty success
- Lead a team of professional, administrative, and clerical staff.

Major Accomplishments – Teaching & Learning

- Developed a comprehensive, multi-modal strategy for onboarding and supporting faculty of all ranks in teaching from evidence-based practices
- Developed mid-career faculty across disciplines to become leaders of initiatives in such areas as Human Flourishing, Belonging, Active Learning, and Dialogue Across Differences
- Developed a suite of AI resources to support thoughtful AI engagement.
- Led the cross-divisional "Strong Student Campaign" to support effective student learning
- Led effort to create a universal syllabus strategy and system
- Created a bi-annual faculty teaching showcase faculty excellence
- Developed faculty development program for redesigning high enrollment courses
- Developed a highly trafficked website (6 to 12k visits per month)
- Led faculty committee to develop teaching principles that underscore university values of inclusion and success for all students
- Led pandemic transitions to online, hybrid, and return-to-campus teaching.

Major Accomplishments – Faculty Excellence

- Led the development of an academic coaching program for students in the "murky middle"
- Developed Faculty Hiring Best Practices training program
- Developed and served as Co-PI on social belonging intervention for incoming first-year students
- Launched a "Thank a Professor" campaign
- Developed a suite of programs to support faculty community and productivity in research and writing
- Conceptualized and developed a grade data dashboard for administrators and faculty leads to visualize and explore trends in grades
- Advanced faculty leadership development through HEAL (Higher Education Academic Leadership) and programming for chairs.

Interim Associate Dean for Academic Affairs

College of Science and Mathematics

01 – 07/2019

Provided support for the Dean of the College of Science and Mathematics, home to 6 departments and several centers and institutes. Primary responsibilities include data analysis and visualization (especially

regarding enrollment trends), strategic planning, curricula, and new program development. Worked directly with the Dean to develop several initiatives, including dual credit agreement to support STEM enrollments; veteran curricula alignment; reducing credit-heavy majors to reach 120 credit limit; major mapping to serve goals of increasing four-year graduation through improved self-service advising, curricula changes, and improved course scheduling. Worked closely with chairs and other college leaders.

Assistant to the Provost for Special Projects

07- 12/2018

Supported the following initiatives:

Retention: Development of procedures for analyzing student performance about retention, utilizing grade and persistence data.

Active learning and course redesign: Through established relationships with the APLU and the Sony Collaborative, supported the development of course redesign initiatives.

Data Analytics: Developed reports and data visualization on topics of interest to academic affairs from internal and external sources.

Strategic Planning: Supported the Provost and the Committee on University Effectiveness in various capacities but most significantly by researching comparable universities' plans, and compiling and drafting a plan.

Associate Dean for Academic Affairs

College of Humanities and Social Sciences

2014 - 2018

Served in a college comprised of 16 departments, offering over 20 majors, 40 minors, and 20 graduate programs, including two doctoral programs, collectively serving 5,000 students (majors and grad students), and providing 75% of the University's general education instruction. The College, with a 40-million-dollar budget, is home to 280 full-time faculty and staff, including 180 tenure-line faculty, 40+ non-tenure-line faculty, and 60 professional & administrative staff.

Responsibilities included:

- Initiated and worked with faculty on academic programmatic development
- Faculty recruitment, retention, tenure and promotion review
- Monitored faculty productivity and oversaw post-tenure review following union contract
- Reviewed and supported faculty research and managed internal grant and award programs
- Led the new faculty program
- Developed programming for all faculty and staff in diversity and inclusion, teaching excellence, and faculty-to-faculty mentorship
- Developed and managed enrollment tracking and assessment reports for all College units
- Spearheaded learning assessment and evaluation projects
- Served as liaison with Human Resources and supported chairs in human resources responsibilities
- Wrote annual and other reports
- Developed and implemented administrative efficiencies
- Developed strategies to improve retention, time-to-degree, and post-graduate success.

English Department Chair

2012 - 2014

Managed department of 30+ tenure-track faculty, 17 lecturer faculty, 50+ part-timers and 2 administrators; oversaw a \$6.5 million budget; recruited and hired several tenure-line and lecturer faculty; oversaw development of a minor in Professional Writing and revised the English major; expanded alumni relations to enhance scholarship giving and direct engagement with students through career advising and other forms of direct student support; developed strategies for engaging and supporting students in their academic as well as pre-professional activities.

University Writing Program Director

1999-2012

Developed an award-winning First-Year Writing program; developed and implemented point-of-entry and exit assessments to serve students and inspire meaningful programmatic developments; developed a system for training, supporting, and reviewing non-tenure track faculty; launched a "Live Literature" program; developed Center for Writing Excellence and common book programs.

Director of the Writing Center

1999 - 2004

Led a full-service writing center for all University students; provided all supervision and training to a staff of 11 graduate assistants; developed website and outreach systems to introduce students to writing center tutors and practices.

ACADEMIC POSITIONS

Montclair State University

Professor	2017
Associate Professor	2009
Assistant Professor	1996

SCHOLARSHIP

BOOKS

Building Strong Students: The Habits, Actions, and Attitudes College Instructors Can Teach. With Catherine Keohane. Johns Hopkins University Press, under contract; publication date, 2026.

Writing at the State U: Instruction and Administration at 106 U.S. Comprehensive Universities. Utah State University Press, 2018.

Intersections: Writing Academically. With Catherine Keohane. New York: MacMillan, 2017

Public Works: Student Writing as Public Text. ed. (with Phoebe Jackson). Portsmouth, NH: Heinemann /Boynton Cook, 2001.

ARTICLES AND BOOK CHAPTERS

- "A FYC Course Redesign that Emphasizes Collaboration, Student-Directed Learning, and Writing Activities not Seat Time: A Description and Evaluation." In process.
- "Leading Like a Teacher." *Learning to Lead, Leading to Learn: A Collaborative Syllabus for Higher Education Leadership*. Elon, NC: Elon University Center for Engaged Learning. Forthcoming, 2026.
- "Will Writing Studies Abandon Literacy Education, Too?" *Recovering and Transforming the Pedagogy of Robert Scholes*. Ed. Ellen Carillo. Logan, UT: Utah State UP, 2021, pp.
- "FYC Course Redesigns: Pedagogical Innovation or Solution to the 'Cost Disease'?" *Composition in the Age of Austerity*. Eds. Tony Scott and Nancy Welch. Logan, UT: Utah State UP, 2016. 64-83.
- "A Bird's Eye View of WAC in Practice: WAC Writing Assignments at 100 Colleges and Universities." *WPA: Writing Program Administration* 39.2 (Spring 2016): 158-163.
- "A Bird's Eye View of Writing Centers: Institutional Infrastructure, Scope and Programmatic Issues, Reported Practices." With Melinda Knight. *WPA: Writing Program Administration* 37.1 (2014): 36-67.
- "A Public School 'Centerless' Writing Center: What Remains After the Closing?" With Ellen Kolba. *Unsustainable: Owning Our Best, Short-Lived Efforts at Community Writing Work*. Eds. Laurie Cella and Jessica Restaino. Lanham, MD: Lexington Books, 2013. 79-100.
- "Assessing the Impact of the Outcomes Statement." *The WPA Outcomes Statement: A Decade Later*. With Melinda Knight. Eds. Nicholas Behm, Gregory Glau, Duane Roen. West Lafayette, IN: Parlor Press, 2012. 378-402.
- "Writing Placement that Supports Teaching and Learning." With Catherine Keohane. *WPA: Writing Program Administration* 35.2 (2012): 55-84.
- "Process Writing Instruction in Practice: When Revising Looks Like Editing." *Journal of Teaching Writing* 27.1 (2012): 51-78.
- "The Emergence of Centers for Writing Excellence." *Before and After the Tutorial: Writing Centers and Institutional Relationships*. Eds. Robert T. Koch Jr., William J. Macauley, Jr., and Nicholas Mauriello. Creskill, NJ: Hampton Press, 2011. 131-150.
- "SATs for Writing Placement." With Sean Molloy. *College English* 72.5 (2010): 518-38.
- "Mutual Benefits: Preservice Teachers and Public School Students in the Writing Center." With Ellen Kolba. *Writing Center Journal* 29 (2009): 52-74.
- "General Education Writing: Is There a Place for Literature?" *Pedagogy* 9 (2009): 97-120.
- "What Is Research and Writing?" *Promise and Peril in Writing Program Administration*. Eds. Theresa Enos and Shane Borrowman. West Lafayette, IN: Parlor Press, 2008.
- "Finding and Riding the Wave: Recasting Writing Center Mission for Best Support." *Writing Lab Newsletter* (Nov. 2008).
- "Re-Starting a Writing Life: Building a Home without a Bulldozer." *Writing-on-the-Edge* 10.2 (Fall/Winter 2000): 12-17.
- "Revising." *Teaching in Process: Multimedia Resources for Writing Teachers*. CD-ROM. Boston: Houghton

Mifflin, 1996.

"Graduate Student Unions." *The Department Chair* 3.1 (1992): 12-14.

POPULAR PRESS

"It's Time to Start Teaching Your Students How to Be a Student," *Chronicle of Higher Education*, March 19, 2024.

"Require Student Engagement," *Chronicle of Higher Education*, May 11, 2022.

AWARDS AND RECOGNITIONS

"2025 Dephi Award." Delphi Project on the Changing Faculty and Student Success, Pullias Center for Higher Education, in partnership with the AAC&U. \$15,000 award. Project Title: 360 Degree Support for Adjuncts through Advocacy, Inclusion, and Practical Support.

"Academy for Innovative Higher Education Leadership." Arizona State University and Georgetown University, 2025-2026.

"Become a Provost Academy." American Association of State Colleges and Universities (AASCU). Competitive selection for one-year leadership development program, 2024-2025.

"Special Dartmouth Summer Institute for Advanced Scholars of Writing." Institute for Writing and Rhetoric. Dartmouth College. Summer 2016. Competitive selection for funded conference.

"Writing Program Excellence Award." Conference on College Composition and Communication. Director of Program, author of submission, national competition. Received award in March 2012, St. Louis, MO.

"Dartmouth Summer Institute for Composition Research." Institute for Writing and Rhetoric – Dartmouth College. Summer 2011. Competitive selection for summer research seminar.

Dean's Service Recognition Award, College of Humanities and Social Services. Spring 2006.

Phi Beta Kappa Society, Colby College, inducted 1988.

GRANTS

P.I., Courseware Development Partner Introduction to Statistics. Association of Public and Land Grant Universities, 2023, \$25,000.

Activity Director, At Home in College in the Age of COVID-19: Improving Instruction, Access, and Engagement in Minority-Serving Institutions. (USDOE Institutional Resilience and Expanded Postsecondary Opportunity grant funded-initiative), 2021. Total: \$2,615,449.

Co-investigator and Senior Faculty Lead. "Collaborative Development of Adaptive Courses Using Next-Generation Learning Technology." Association of Public and Land-grant Universities, 2016. \$20,000.

PRESENTATIONS

CONFERENCE PAPERS

"Delphi Award Session: Institutional Transformation to Support Contingent Faculty."

"Investing in People, Building the Future: Leadership Development in Action." American Association of University Administrators. Montclair, NJ, October 2025.

"Creating Safe Places for Academic Leaders In Hard Times: A Cross-Institutional Community of Practice" Association of American State Colleges and Universities (AASCU). Academic Affairs Summer Meeting. Indianapolis, IA, July, 2025.

"Fostering Belonging, Retention, and Success: A Scalable 25-Minute Intervention." Conference on Learning and Student Success (AACU). San Juan, PR, March 2025.

"Difficult but Doable: Multipronged Practices, Examples, and Some Successes to Diversity Faculty Ranks and the Academic Leadership Pipeline." Association of American State Colleges and Universities (AASCU). Academic Affairs Summer Meeting. Denver, CO, July 2024.

"Grading and Graders: Using Grade Data to Advance Equitable Student Success." Association of American State Colleges and Universities (AASCU). Academic Affairs Summer Meeting. Denver, CO, July 2024.

"Making Systemic Changes to Advance Teaching and Learning Across Ranks." Lily Conference for Teaching and Learning. Traverse City, MI, October 2023.

"Furthering Student Success with Academic Coaches: A New Role for Student-Centered Adjunct Professors." Association of American State Colleges and Universities (AASCU). Academic Affairs Summer Meeting. Baltimore, MD, July 2023.

"Using Grade Data to Foster Equity-Mindedness: Sunshine is Only the First Step." AACU, Diversity Equity and Inclusion Conference. Henderson, NV, March 2022.

"Explicit Support Coupled with High-Level Engagement." Conference on Acceleration in Developmental Education. Washington, D.C. 15 June 2018.

"Attitudes toward Peer Review in General Chemistry Classes," with Jessica Nastal-Dema and Rajeez Reddy Rachamalla." The 4th International Conference on Writing Analytics. St. Petersburg/University of South Florida: 11-12 2018.

"Addressing Faculty-Administrator Divisions." Annual Meeting of the Council of Colleges of Arts & Sciences. Denver, CO: 3 Nov 2017.

"Building New Models for Faculty Development." Conference of Writing Program Administrators (CWPA). Knoxville, OH: 21 July 2017.

"Evaluating the Workshop and Corequisite Model for Basic Writing." Annual Conference, Conference on College Composition and Communication (CCC). Portland, OR. 23 Mar 2017.

"Albert Kitzhaber's Methodological Legacy." College Writing: From the 1966 Dartmouth Seminar to Tomorrow. Dartmouth College, Hanover, NH: 10 Aug 2016.

"Assessment of a Course Redesign (i.e., Flipped Classroom, Personalized Learning): Possibilities and Limitations of the Latest Innovation in Teaching and Learning." Annual Conference, Conference on College Composition and Communication (CCC). Houston, TX: 8 April 2016.

"106 State University Study of Writing Programming: Bird's Eye View with Local Contextualization." Paper and Panel Moderation. Annual Conference, Conference on College Composition and Communication

- (CCC). Tampa, FL: 19 March 2015.
- "Writing Instruction, Support, and Administration at the State University: A Comparative Review and Report of 106 U.S. Representative Universities." WRAB: Writing Research Across Borders. Paris, France: 19-22 Feb. 2014.
- "Writing Transfer and the State Comprehensive University." Critical Transitions: Writing and the Question of Transfer Conference. Elon University. North Carolina: 25-26 Jun. 2013.
- "Writing Instruction, Support, and Administration at the U.S. State University: A Comparative Review of 106 Representative Institutions." Annual Conference, Conference on College Composition and Communication (CCCC). Las Vegas, NV: 15 Mar. 2013.
- "A Bird's Eye View of Writing at the State University." Conference of Writing Program Administrators (CWPA). Albuquerque, NM: 19 Jul. 2012.
- "Writing Instruction at 101 4-Year Colleges and Universities: A View of the Field." Annual Conference, Conference on College Composition and Communication (CCCC). St Louis, MO: 24 Mar. 2012.
- "What Do We Need to Know about Teaching Writing at the State Comprehensive University?" Annual Conference, Conference on College Composition and Communication (CCCC). Atlanta, GA: 4 Apr. 2011.
- "100 College Writing Programs: A View of the Field in 2010." Conference of Writing Program Administrators (CWPA). Philadelphia, PA: 15 Jul. 2010.
- "How Writing is Done: Current Practices and Emerging Trends." CCCC. Louisville, KY: 20 Mar. 2010.
- "Thinking Big and Making It Happen: Stories, Strategies, and Lessons Learned from Several Large, Recently Created Writing Programs," with Melinda Knight. CCCC. San Francisco, CA: 12 Mar. 2009.
- "Rebuilding a Writing Center Slated for Irrelevancy: Drawing on the "Literacy Crisis" to Create Support for a New Center for Writing Excellence." CCCC. New Orleans, LA: Apr. 2008.
- "Reforming Our Programs to Prepare Teachers to Teach Writing Well." Annual Conference, National Council of Teachers of English (NCTE). New York, NY: Nov. 2007.
- "Book Learning vs. Hands-on Learning: Teaching Pre-Service Teacher Education Students How to Teach Writing." CCCC. Chicago, IL: Mar. 2006.
- "How Can Composition Protect Itself When Budget Cuts Come?" CCCC. San Antonio, TX. Mar. 2004.
- "Self-Discovery and CCCC." CCCC. New York, NY. Mar. 2003.
- "What Happens When Expressivist-Trained Writing Instructors Leave the Nest and Confront New Students, Colleagues, and Institutions: A Cross-Institutional Discussion." CCCC. Denver, CO. Apr. 2001.
- "The Politics of Status and Location in the Movement to Abolish First-Year Writing: A Story from Outside the Research University." CCCC. Minneapolis, MN: Apr. 2000.
- "Forging a New Kind of School-University Link: Pressing Pre-service Teachers into Service." NCTE. Denver, CO: Nov. 1999.
- "Speaking Inclusively in the Classroom." University of New Hampshire Biennial Conference in Composition. University of New Hampshire. Durham, NH. Oct. 1999.
- "Identifying with Your Students: An Act of De-Centering or Just an Act of Denial?" CCCC. Atlanta, GA. Mar.

- 1999.
- "The Challenges of the Co-Edited Collection." Research Network Forum Roundtable. CCCC. Atlanta, GA. Mar. 1999.
- "Turning the Researcher Gaze Inward: Where Does My Pedagogy Come From?" CCCC. Chicago, IL. Apr. 1998.
- "When the Left Beds Down with the Right, It's the Basic Writer Who Gets Scr--d." CCCC. Phoenix, AZ. Mar. 1997.
- "Using Student Publications in a Writing Class: Approaches for Teachers." University of New Hampshire Biennial Conference in Composition. Oct. 1996.
- "Examining Assumptions About the Decentered Classroom." CCCC. Milwaukee, WI. Mar. 1996.
- "Learning to Value Our Different Teaching Styles: Case Studies of Three Teachers." CCCC. Washington, D.C. Mar. 1995.
- "Developing Personal Teaching Strategies." The Craft of Teaching. University of New Hampshire Biennial Conference in Composition. Oct. 1994.
- "The Power to Nurture—Who's Got it? Who Doesn't?" Pennsylvania State Conference on Rhetoric and Composition. Jul. 1993.
- "Different Connections = Different Teaching for Five Feminist Teachers." The Writing Process: Retrospect and Prospect. University of New Hampshire Biennial Conference in Composition. Oct. 1992.

SELECTED INVITED TALKS

- "Teaching in the AI-Age," Invited Speaker. Wheaton University. February 9, 2023.
- "(Re)Engaging Students." Keynote. University of Tennessee, Herbert Culture of Agriculture. August 22, 2022.
- "MSU SONY Collaborative: Approaches to Active Learning." Lightning Talk. Indiana University Immersion Conference, 10 University SONY Collaborative. August 2, 2018.
- "Beyond First-Year Composition." Writing for the Post-Baccalaureate World. New Jersey LAS Deans: Actions in Higher Education Series. 10 Oct. 2014.
- "Writing Program Administration." Rutgers University, New Brunswick. Invited Speaker. New Brunswick, October 2014.
- "Placement and Teaching Together." CUNY Graduate Center. Invited Speaker. New York, NY. Feb. 2012.
- "The Reading/Writing Connection: How It Plays Out in College Writing Programs." Keynote Panel. 8th Annual New Jersey Writing Alliance. New Jersey. 21 May 2007.
- "Asserting Your Rights." Annual Conference on the Status of Women. University of Massachusetts at Amherst. Apr. 1992.
- "Historical Overview of Graduate Teaching Assistants' Organizing Efforts." Graduate Student Organization. University of Texas, Austin. Feb. 1992.
- "Infinite Possibilities: Advocacy and Empowerment." Conference of the National Association of Graduate and Professional Students. American University. March 1992.

TEACHING

Undergraduate: Accelerated First-Year Composition, Basic Writing, Disciplinary Writing, Digital Writing, First-Year Composition, Introduction to Writing Studies, Memoir, New Student Experience, Teaching Writing.

Graduate: Teaching Writing, Teaching Writing for Non-Traditional Students; Research Methods, Writing Assessment.

Modalities: face-to-face, hyflex, hybrid, online.

SERVICE

PROFESSIONAL SERVICE

Reviewer, *College Composition and Communication*, *Composition Studies*, International Journal of the Scholarship of Teaching and Learning, *Journal of the Scholarship of Teaching and Learning*, *Journal of Writing Assessment*, *Pedagogy*, *Writing Center Journal*, *Writing Program Administration*; Utah University Press.

Advisory Council, *Transforming Four-Year Colleges and Universities to Promote Academic Success for Parenting Undergraduate Students*. Spencer Vision Grant, 2024.

External Reviewer for tenure and promotion for composition and rhetoric faculty at R1, R2 and R3 U.S. colleges and universities, public and private.

Member, Mentoring Committee, College Composition and Communication

Member, Research Network Forum Executive Council, CCCC

Class President, Class of 1988, Colby College

Chair, Moran and Herrington Scholarship Committee, University of Massachusetts, Amherst

UNIVERSITY SERVICE

Executive Council, President's Council, 2022-present

Provost's Academic Affairs Council, 2019-present

Student Success Taskforce, 2022-2023

Chair, Ad-Hoc Committee on Student Learning, 2020 – 2022

Co-Chair, EAB Navigate Analytics Team, 2019-2020

Chair, University Undergraduate Writing Committee, 2000 – 2013

Chair, University Undergraduate Curriculum Committee, Fall 2004
Vice-Chair, University Undergraduate Curriculum Committee, Spring 2000 – Spring 2005
Committee on University Effectiveness, 2014 - 2020
Retention Analysis Committee, 2021 - 2023
OER Subcommittee of the University Senate Academic Computing Committee, 2021 - 2023
Director of Institutional Research Search Committee, 2019
EAB Navigate Leadership Team, 2018-2020
Student Success Dashboard Initiative, 2019- 2020
University Analytics Steering Committee, 2017-2019
Institutional Research Director Search Committee, 2019
College of Education and Human Services Associate Dean for Academic Affairs Search Committee, 2017-2018
University Undergraduate Curriculum Committee, 2014-2018, 2019
Graduate Council, 2014-2018; 2019
Associate Dean Search, College of Education and Human Services, 2017
Registrar's Search Committee, 2015
University Distinguished Teaching Committee, 2014
Provost's Working Group on Learning Management Systems, Spring 2010
President's Commission on Affirmative Action, 2002 – 2004
Sub-Committee of President's Commission on Affirmative Action—Status of Women, May 2002 - 2004
University Distinguished Teacher Committee, Spring 2001
Women's Studies Steering Board, 1999 – 2001, Fall 2007 – 2009
Women's Studies Advisory Board, 1999 – 2006
Basic Skills Committee, 1999 – 2012
Center of Pedagogy Professional Development School Task Force, Sep. 1999 – Jul. 2000
Center of Pedagogy Ad-hoc Exploratory Committee on Doctorate in Literacy, 1999 – 2000
University Undergraduate Curriculum Committee, Sep. 1997 – 2004

COLLEGE SERVICE

Co-Chair, Montclair Book Committee, 2010 – 2012
Chair, CHSS Writing Center Director Search Committee, 2006-07, 07-08
Chair, CHSS Writing Center Task Force, 2005-06
Working Group on Diversity and Inclusion, 2016 - 2022
Teaching Excellence Committee, 2016 - 2019

Montclair Book Committee, 2010 – 2015

CHSS Assistant Dean Search Committee, 2011, 2014

CHSS Dean's Recognition Awards Committee, 2007

CHSS Ad-Hoc Committee on Cultural Studies, 1998 – 2004

DPAC for Communication Disorders, 2001-2002

CHSS Student Council Advisory Committee, Sep. 1997 – May 1998

DEPARTMENTAL SERVICE

Writing Studies

Chair, Department Personnel Action Committee

Curriculum Committee

Department Planning Committee

English

Chair, Department Search Committee (Writing Studies), 2010 - 2011

Chair, First Year Writing Committee, Sep. 1999 – 2012

Chair, Ad Hoc Committee on English Faculty Profile Website, 2009

Chair, DPAC, Fall 2009 – Jan. 2010

Co-Chair, Department Ad-Hoc Committee, Review of the Major (ROM), 2008-2011

Chair, Department Search Committee (Composition), 2001-02; 2003-04

Chair, Department Ad-Hoc Committee on Pursuits of English, 1999-2000

Chair, Department Range Change Adjustment Committee, 2001-02

Chair, Department Scholarships and Awards Committee, Oct. 1997 – May 1999

Writing Studies Founding Chair Search Committee, 2016-2017

Writing Studies Assistant Professor in Technical Communication Search Committee, 2016-2017

First-Year Writing Committee, 2012 - 2014

Department Range Change Adjustment Committee, 2011-12

Department Search Committee (Ethnic Literatures), 2009-2010

Department Sabbatical Review Committee, 2008-09; 09-10; 10-11; 11-12

Department PAC 2004-05, 2005-06, 2006-07, 2009-10

Department Search Committee (English Education), 1998-99; 2004-05

Department Graduate Curriculum Committee, 1996 - 2007

Department English Education Committee, Sep. 1996 – 2008; 2010-2012

Department Ad-Hoc Committee on Pursuits of English, Mar. 1999 – 2006

Department Scholarships and Awards Committee, Sep. 1999 – 2004

Department English Council, Sep. 2001 - 2005

Department Search Committee (Modern British), 2002-03

Department Ad-Hoc Committee on Computers and Composition, Jan. 1998 – Dec. 1999

PUBLIC SERVICE

Writing tutor. Montclair, NJ.

Montclair Public Schools. Professional development for teachers in teaching topics, 2000-2024.

Montclair United Soccer Club, Montclair NJ. Board Member – 2019-2022; Travel Treasurer, 2018 – 2020;
Field Scheduler. 2013 – 2017

Volunteer, Writer's Room, Montclair Public Schools