Purposes of the Sabbatical Leave

A. To pursue a substantial project designed to yield publishable results and/or enhance competency as a scholar, artist, librarian or teacher.
B. To pursue an accredited terminal degree program in an appropriate field of study.

Criteria

A. The goals and objectives set forth in the proposal describe a significant and substantial project.
B. The plan and/or process methods described in the proposal are appropriate to achieving the stated goals and objectives.
C. The project will yield publishable results and/or enhance the applicant’s competency as a scholar, artist, librarian or teacher.
D. The substance of the project being proposed will enhance the reputation of the department/unit, school/college, and University.
E. The timing of the leave is consistent with the needs of the program/department, school/college and University.

Where appropriate, creative work may be considered the equivalent of scholarship.

Years since last sabbatical may be considered ONLY in the circumstance where two or more applications are equally meritorious and then, only to determine the order in which the affected applications are ranked.

Evaluating the Sabbatical Proposal

The following questions will provide a framework for the assessment of the Sabbatical application and are not intended for applicants to specifically respond to in their applications for sabbatical leave. These questions should be utilized at each level of review and should form the basis of the narrative evaluation

1. Has the candidate fulfilled all obligations from the previous sabbatical, if any?
2. Is the proposed project an extension of ongoing research/artistic activity?
   a. Previous publications/performances/shows?
   b. Previous FSIP/FSP activity related to proposal?
3. If the proposal is for a new project, what evidence has been presented that the applicant has the expertise to successfully conduct the project?
4. Is there any evidence that substantial planning has occurred?
   a. Are the goals/outcomes achievable within the requested timeframe?
   b. Are the plans detailed enough to judge viability of the project?
   c. Are details of proposed collaborations provided?
   d. Are publishers/sponsors identified?
5. What evidence is presented of the substantial nature of the project?
6. What evidence is offered to demonstrate scholarly or artistic innovation?
7. Will successful completion of this project enhance the national or international reputation of the University?
8. What mechanism has been proposed to assess enhanced competency as a teacher, if that is the goal of the project?