Office of the Registrar
Undergraduate Change of
Major/Minor Form

Please allow 5-10 business days for processing

Student’s Last Name, First Name—Please Print

__________________________@montclair.edu

MSU Email Address

Students will be contacted via email should the Office of the Registrar have any questions concerning this form.

Students must follow the major curriculum in effect at the time of admission into the program. The Department Chairperson allowing a student to follow an older major/minor program should indicate the year to follow in the space listed next to their signature.

Incomplete forms will not be processed.

Once you have obtained the required signature(s), please return this form to the Office of the Registrar.

<table>
<thead>
<tr>
<th>Program</th>
<th>1st</th>
<th>2nd</th>
<th>*Add</th>
<th>Drop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major/Concentration</td>
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<td>Major/Concentration</td>
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</tbody>
</table>

*Department Chairperson’s signature is required for adding a major/minor or switching to undeclared.

Are you on a CURRENT graduation list? Yes ____ No ____

If you are on a CURRENT graduation list, which list? January ____ May ____ August ____ Year ____

Program changes cannot be processed for students that have filed for a final graduation audit.

____________________________________________________________________________

Student’s Signature                                                                 Date

(Electronic Signatures are not acceptable)

Chair’s Signature - Print & Sign                                              Date

*Required for adding a major/minor.

Catalog Year: ____________

*Only if following an older catalog

Chair’s Signature - Print & Sign                                              Date

*Required for switching to undeclared.

Advisor’s Signature - Print & Sign                                              Date

Recommended, but not required

Revised 09/2019