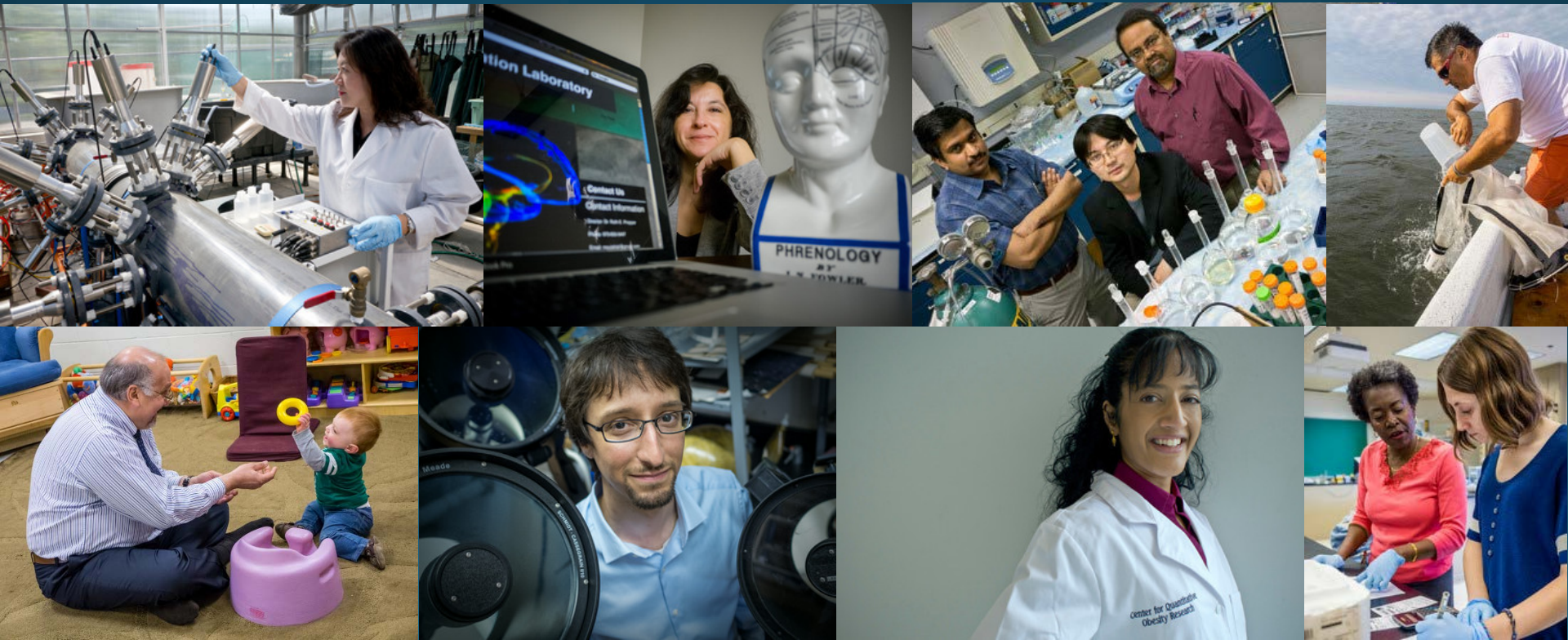


# Office of Research and Sponsored Programs

Montclair State University

New Faculty Workshop - October 26, 2015



# Your ORSP Staff

Ted Russo, *Director*

Marina Savransky, *Assistant Director*

Dana Natale, *Research Development Specialist*

Sam Wolverton, *Sponsored Programs Coordinator*

Catherine Bruno, *Post-Award Officer*

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# College of Education and Human Services

Curtis Harris, Grants Coordinator

University Hall, Room 3120

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University Hall, Room 3132

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# ORSP Mission Statement

*Encourage, facilitate and support MSU faculty and staff in pursuit of external funding for their research, education, training, and other scholarly activities.*

- Assist faculty and staff in identifying grant opportunities, interpreting agency guidelines, developing budgets, completing application requirements and preparing competitive proposals.
- Assist faculty and staff in managing their grants by providing financial information, interpreting agency requirements, and understand university personnel and procurement regulations.

# GRANT LIFE CYCLE



# cayuse 424<sup>®</sup>

Cloud-based system for proposal development and electronic submission for federal funding opportunities.

- Auto-fills biographical information, department affiliation, and institutional information
- Performs real-time error checking based on agency and opportunity-specific rules
- One click to copy proposals for resubmission or transform from one opportunity to another
- Real-time budget development
- One place to store all proposal documents

Montclair State University ORSP

Proposal Development Services

**PRE-AWARD**



# Overview of Seeking External Funding

*Proposal Development Team (Marina, Dana, and Sam) can assist you in identifying funding for your research/project :*

1. ORSP Web resources (funding opportunities, templates, narratives, proposal development)
2. Meetings, advising, interpreting (reviews, for example)
3. Assistance with planning for compliance issues (human/animal subjects, conflicts of interest, intellectual property)
4. Reviewing drafts of narratives & budgets
5. Submitting final proposal (planning re-submissions)



# Finding the Funding

**Pivot** <http://pivot.cos.com>

- A global, multi-disciplinary database
  - Over 26,000 funding opportunities
  - 3 million profiles from around the world
- Suggests potential funding opportunities for you based on your Pivot profile
- New opportunities matching saved searches are emailed weekly
- Faculty profile is searchable by other users for potential collaboration
- Gives you one place to manage and track funding of interest

## Funding Opportunities Listserv

- Twice a week
  - Tuesday: The Sciences
  - Thursday: Arts & Humanities, Business, and Education
- Federal and non-federal opportunities

*More links at <http://www.montclair.edu/orsp/grant-opportunities/>*

# Advice for New Researchers

- Fully utilize ORSP
- Pay attention to logistics and feasibility - plans for getting work done
- Don't underestimate the importance of collaboration
- Collect preliminary data
- Become a peer reviewer
- If at first you don't succeed, try, try again!

Montclair State University ORSP

Award Management Services

**POST-AWARD**

# Award Management (Non-Financial)

## 1. Award Set-Up

- Award packet

## 2. Sponsor Prior Approvals: some examples

- No-cost Extensions
- Addition of a subaward
- Change in Key Personnel

## 3. Non-Financial Reporting