Introduction
The purpose of the Red Hawk Accreditation packet is to reinforce the rules under the statutes of the Student Government Association of Montclair State University. This packet is going to be a guide for all Class I organizations to follow and help with re-charterment and staying a Class I organization.

Statutes
Article 5,

Section ONE: Classification of Organization

CLASS ONE ORGANIZATIONS

1. **Criteria:** A Class One organization shall 1) have an appeal that reaches the general interest of the entire campus community or have an appeal that fosters pride for and mobilizes awareness of the interests of a large, distinct, and prolific subculture of the campus community, as deemed by the discretion of the chartering process, 2) prove to have a demand for membership significantly larger than its most recent Class II chartering, 3) prove to have financial and programming needs unable to be met by the benefits of a Class II charter, 4) have spent a minimum of three consecutive years as a Class II organization, **5) shall provide at least ten programs each semester** 6) must have one member of their organization represent as a legislator in the SGA. Class One charters shall be authored by the SGA President, follow the Legislature’s standard operating procedures, and be valid for two academic years.

2. **Benefits:** Class One Organizations shall be entitled to 1) a yearly budget as allocated by the Legislature, 2) priority for student office space, 3) representation in the Legislature as outlined in Article One, 4) keep a portion of that which they fundraise through advertising, as outlined in the Executive’s financial policies and, 5) have a mailbox in the Student Government office.
Tier Explanations

A Tier system was created to not only hold organizations accountable for their performance throughout the semester but also to see where they stand as an organization and how to improve themselves as a Class I organization. The Tier point system will also be beneficial to legislators and other SGA members in assessing the quality of these organizations and the resources the SGA itself should allocate toward these organizations.

Tier 1

Tier 1 Organizations are the exemplary organizations who not only have completed all requirements necessary to be a Class I organization but have also went above and beyond expectations and have made a direct impact on campus.

(16+ Points)

*These orgs are eligible for Class I Organization of the year*

Tier 2

Tier 2 Organizations are in good standing with the SGA and have completed all the requirements necessary to be regarded as a Class I Organization.

(10-15 Points)

Tier 3

Tier 3 Organizations are organizations who did not complete all the required elements constituted to being classified as a Class I Organization of the SGA.

(-15-9 Points)
Required Points

- **Weekday Hosted Events (0-8 Points): not exceeding 8 points per semester**
  For every one event your organization hosts, your organization will be awarded one point.

- **Weekend Hosted Events (0-2 Points): not exceeding 2 points per semester**
  Successful completion of both weekend events will grant your organization two points. Successful completion of one weekend event will grant your organization one point.

- **Co Sponsorships In/Out (0-4 Points): not exceeding 4 points**
  Each co-sponsorship counts towards 1 point.

- **Budget (0-2 Points):**
  - **0 Points:** At the end of the semester, if your organization used **0 - 50%** of your total budget, you will receive no points.
  - **1 Point:** At the end of the semester, if your organization used **50 – 84%** of your total budget, you will receive one point.
  - **2 Points:** At the end of the semester, if your organization used **85% +** of your total budget, you will receive two points.

- **Legislator Requirement (-1 to 0)**
  Class One Organizations of the Student Government Association must have a Class One Representative for SGA meetings no later than the 3rd meeting of the semester.

- **Town Hall Attendance: (0-3 Points):**
  The Town Hall is held once a month where organizations are required to send one representative to every town hall. The purpose of town hall is for organizations to voice their concerns directly with the Executive Board. For every Town Hall attended the organization will receive 1 point.

- **Class Director Meetings (-6-0 Points):**
  The Class Director meetings are bi-weekly, this is where the organizations will be given relevant information pertaining to their specific class and initiatives happening within the Student Government. Only one representative from the organization needs to be in attendance. If the organization shows proof of no member being able to attend the specified time and date by their Class Director, the Director will
hold a meeting exclusively for the organization in order to not negatively impact their RHA Score.
For every Class Director Meeting not attended, the organization will lose 1 point.

- **General Body Meeting Minutes Submission (-3-0 Points):**
  Each organization is required to upload their minutes from their general body meeting in the google drive folder “General Body Meeting Minutes” facilitated by their Class Director.
  For every submission missed the organization will lose 1 point.

- **Conference (-1-0 Points):**
  Each organization is required to send one representative to the conference every semester, the dates are released at the beginning of the semester.
  Failure for the representative to attend will result in the loss of 1 point.

- **RHA Point Sheet Submission ( -5-0 Points):**
  As mandated by Article 5, Bullet Point B, Sub-Bullet Point C, Section one, Subsection 4 of the SGA Statutes “shall submit an end of the semester report, in the fall and spring, of all programming events that occurred to their Class Director by the second to last SGA Meeting of the semester. The Report consists of a completed Point Sheet which you have access in your shared folder with the Vice President at the beginning of the semester. An optional written report will also be accepted to explain your point sheet, if needed.
  Failure to submit will result in the lose of 5 points.

### Bonus Points

- **Civic Engagement (1 point):**
  An extra point will be awarded if more than 75% of members who are eligible to vote are registered to vote of their organization have registered.

- **Safe Space (1 point)**
  An extra Point will be awarded if more than 75% of the organization is safe-space trained.

- **Food Inclusivity (1 point)**
  An extra point will be awarded if an organization has vegan, kosher, and halal food at 75% of their events.

- **Proud Redhawk (1 point)**
An extra point will be awarded if an organization is present at either a Student Organization Fair, Open House or Accepted Students Day.

- **Maxed Out (1 point)**
  An extra point will be awarded if an organization reaches maximum capacity at their event.

- **Greek Collab (1 point)**
  An extra point will be awarded if an organization co-sponsors with one greek organization.

- **Full House (1 point)**
  An extra point will be awarded if an organization co-sponsors with at least one organization in every class (I-IV).

- **Perfect 10 (1 point)**
  An extra point will be awarded to an organization that co-sponsors either in OR out throughout the semester.

- **Legislator Bonus (1 point)**
  An extra point will be awarded if a Class II-IV organization has a member serve as that organization's legislator in the SGA.

- **Department Outreach (1 point)**
  An extra point will be awarded for every 2 different departments you cosponsor with over the course of the semester.

- **Educational Events (1 point)**
  An extra point will be awarded for events that have an educational focus.

- **Community Outreach (1 point)**
  An extra point will be awarded for every event that is community service based/money is raised for a donation.