

# THE UNIVERSITY SENATE OF MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

---

## Meeting minutes for January 31, 2018

- I. The meeting was called to order at 2:48 pm
- II. Roll Call: Abrams, Allen, Alo, Alvares, Berger, Berisha, Brook, Carolan, Collins, Curnutt, Dacey, Dinour, Domine, Field, Fitzpatrick, Fleming, Friedman, Gaynor, Gingerich, Hunt, Jacobson, LaFountain, Lucas, Mamonov, McDermid, Misra, Murray, Noonan, Nurse, Panorkou, Pemberton, Pennington, Salzman, Specchio, Strickland, Sullivan, Trubatch, Williams-Edmund, Wolfson.
- III. Report from the Administration: (Gingerich)
  - a. Strategic Planning Process: Formulation of a Plan is preceded by strategic thinking exercises and an environmental scan. In February, we'll continue data collection. We encourage people to participate and different times are available to accommodate people. Open sessions will be in the 2<sup>nd</sup> or 3<sup>rd</sup> week of February. Contact Petra Knox to be involved. Discussion included Senator Trubatch.
  - b. IT issues (Fleming): We are moving Workday Finance, It's a very good system and cloud base. The departments of HR, Payroll and Finance will be using the same system. There'll be info at real time but the change won't be overnight, the target is 2020 in two years. We have two years to train and engage people in the new system. We'll be holding communication sessions early next week, and through out 2018-2019. At the moment, this one is the best system. In 2013, the People soft system wasn't the best in general, but very good for HR. As you can imagine, I'm the first interested in getting the best for long time but I'm sure it's not going to be the last change we will experience. I'm not positive but I think most data problems of FMS have been fixed. For example, grants budgets. One advantage of Workday Finance is grants can be adapted. More examples will be explained in the communication sessions.

Next, Accessibility. Next week, materials, self-tutorials will be online and the material will be made accessible Fall 2018 but more conversation is needed with faculty. Discussion included Senator Trubatch

- IV. Committee of the Whole (Murray)
  - a. The Constitution Committee met and recommended amendments to the Senate Constitution regarding elected representatives.  
The change is limited to article III section B voting membership only. The main changes are: same voting membership ,37, but we increase staff. There's no link for staff as representative college and division, nonacademic but just staff at large.  
(Noonan) I'm asking the consideration of the Committee. I would like to propose reconsideration about adjuncts representative.  
(Murray) We'll consider in the next Committee.

(Field) We'd like to see an increase in the number of Specialist representatives because there are more Specialists at the University.

- b. Senate by-law regarding statements by candidates for election to the University Senate (Field) In the section 1, it's stated that all candidates are encouraged to submit a brief statement, no more than 250 words, of background and interest with their nomination. Motion to approve the by-law carries.

#### Council Reports

- c. Academic Affairs (Domine)

- i. Open-Access Educational Resources

We have concerns about the price of books. We are suggesting faculty to look if there's an Open Access Resource available to them. Rutgers and Passaic had started to do this, and students have collectively saved a great deal of money. An alternative is to place material on reserve in the Library. The Library has an online guide, and Department Liaisons can advise and instructors on making course materials available without cost to students.

Discussion included Senators Trubatch, Nurse

- ii. Graduate Council: Commencements, Graduate Open House in February. Changes GA formulas, changes graduate staff

(Trubatch) The awarding of TA's to support large-enrollment courses constitutes a different direction/model for Montclair State. The implications should be considered and discussed more widely, including as part of Strategic Planning.

(Gingerich) Montclair State University will never have many large-enrollment courses because we don't have physical capacity to do so. There are not many large-capacity classrooms on campus.

- d. Administrative Affairs (Pemberton)

- i. We will be meeting in the next month to finalize our recommendation for Socially Responsible Investments.

- ii. We are looking into the implementation for stations for electric cars. (Misra) I'd like to point an issue with students leaving the class to register for the spring semester; can we change the time that allow students to register?

- e. Students Affairs (McDermid) Nothing to report.

- V. NAL Report (Curnutt)

Union supports the Senate working with the Latino Caucus on DACA. We held a pizza party for students who stayed on campus during the break.

- VI. Report of the Senate President (Trubatch)

- a. Executive Board asked the Administration for clear policies about storage and access to data regarding student surveys.
  - b. Executive Board asked that instructors have control the timing of the survey. There are big differences between surveying students at different times, between 10 and 15 weeks. (Noonan) When you codify the rules make sure that the adjuncts are included and they know the policies about students' evaluations.

- c. We spoke to them about updating information on immigration issues. President Cole told the Executive Board that the University supports a restructuring of NJ TAG so that it is not dependent on citizenship or immigration/visa status.
- d. The Administration was not yet prepared to provide a plan regarding the University College. However, implementation is planned for Fall 2018.
- e. The nomination of Jeff Strickland to serve as Senate Representative on the CUE was accepted by the Administration.
- f. Committee on policies needs feedback on the proposed policy on policies. The committee started a discussion on the Canvas site
- g. Please plan to report on Senate activity at the College meetings.

Discussion included Senators Alvares, Berger, Curnutt, Domine, Fleming, Salzman, Sullivan; and input from Ken Sumner

## VII. Voices from the Community

Stephen Ruszczyk , speaking for the Latino/a Caucus, presented a Blueprint for a Coalition for Dreamers. He mentioned four specific areas of concern: clarity from the Administration that undocumented students are welcome at Montclair State; clear and understandable information on the University Web site; protection of undocumented/DACA students, including information regarding their individual citizenship and immigration/visa status, should be limited; development of safe spaces for students and trainings and workshops for staff to support them.

Ruszczyk informed the Senate that information on students citizenship and immigration/via status is accessible to advisers on University information systems.

(Fleming) We need to act now and will come back to the Senate. We don't ask, but some students share the information. We will follow up with what is visible in Banner and on Degree Works.

By acclamation, the Senate votes to: (i) recommend a privacy policy for information on individual student's citizenship and immigration/visa status; (ii) record and express the sense of the Voting Membership of the Senate in support of the efforts of the Latino/a Caucus of Montclair State University to promote the success, safety and well-being of the students of the University; (iii) direct the Council on Student Affairs of the University Senate to consider the Blueprint for a Coalition for Dreamers prepared by the Caucus, and presented to the Senate, as the Council develops further recommendations for support of students regarding concerns related to citizenship and visa/immigration status. Senate President Trubatch was charged to formulate the specific wording of the resolution and recommendation.

The meeting was adjourned, 4:39 pm.