

THE UNIVERSITY SENATE OF MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

Meeting of January 18, 2017

I. Roll Call (2:44pm) Present: Brian Abrams, Kenneth Brook, Saundra-Collins, Kathy Gainor, Nicole Panorkou, Anthony Pemberton, Patricia Salzman, William Sullivan, David Trubatch, John Specchio, Hugh Curnutt, Vanessa Domine, Lauren Dinour, Erik Jacobson, Douglas Murray, Kirk McDermid, Pascale LaFountain, Clement Alo, Ram Misra, Carol Nurse, Laura Field, Shannon Bellum, Kathleen Sadowsky, Jean Camacho, Rich Wolfson, Bob Noonan, Fred Bonato, Candace Fleming, Jerry Cutler, Robert Friedman, Robert Prezant, Joan Ficke, Hila Berger

II. Senate President Trubatch called the meeting to order (2:46pm)

- a. Approve Dec minutes at the next meeting

III. Report from the Administration - Fred Bonato

- a. According to Registrar grading through Banner went well; late grades are an issue because the old procedure did not work with the new systems. In some cases, this delayed late grades.
- b. Partridge: The following programs and departments moved to Partridge: Research and Sponsored program, Research and IRB, School of Nursing.
- c. Middle States Study: Final version of the self-study is due the first week of Feb. Site visit is planned for April 2 – 5th. Contact Joanne Cote-Bonanno for more information.
- d. Pankaj Lal awarded Presidential Early Career Award. Nominated by USDA. Congrats to Pankaj.
- e. Questions from Senators
 - i. Domine: Incompletes – Not going through? Fred: There might have been some problems.
 - ii. Trubatch: Does the incomplete policy match the system? Perhaps we need an alert in the system.

IV. Academic Affairs

- a. Follow-up from December meeting includes Endorsement of Gen Ed “L” requirement, policy changes in course scheduling, and Senator attendance and engagement.
 - i. Katia Goldfarb (Chairs’ Council Chair) will address challenges in mid-semester meeting.
- b. Program and Curriculum issues
 - i. UCC issues include Executive board receiving data from Jim German regarding types of courses students repeat, and the request from President Cole for clarification on Basic skills requirement changes. Gen ed committee continues working on recertification of courses.
 - ii. Senate Executive board requested two Senate representatives be placed on Library Digital Repository planning committee. President Cole invited Senate E-board 2-3 names for consideration.
- c. Activities of AAC committees

- i. Graduate Council update: Last Academic year the council focused on revising and updating policies. This year the focus is the process of curriculum development with the goal of identifying areas for improvement or adjustment in order to support departments in the creation of new programs. Meeting dates were shared.
- ii. Academic Technology committee (ATC)--Jacobson: next meeting is February 22nd 3-4:30pm agenda items include Canvas “early warning” system, and accessibility.
- d. On-going committee work includes the development of by-laws and member engagement

V. Administrative Affairs

- a. Life Cycle Replacement program- Survey results are in; brief report distributed and will be posted to the website.
 - i. Council will meet to discuss approach to these issues
 - ii. Trubatch: Are there really concerns? Pemberton: Faculty are confused by the process. 23 pages of comments. Should the Deans be the experts who approve computer? Council will discuss and come back with recommendation and questions.
- b. New website design: Met with Susan Cole about the website. She summarized the process and progress from the Deans’ feedback to a visitor survey. As of September 2016, the IT team is working with the College content web managers to assess needs and re-design web content. In addition, the team will be meeting with the Senate’s ATC at the invitation of Prof. Eric Jacobson. Updates to the ACC in February.
- c. Course fee changes: The Administration is still working on this and should have a new proposal involving policies on fees next month.
- d. Digital repository: At the December Senate Meeting, Dean Hunt gave an informational briefing on the planned digital repository, including an outline of Library and University Advisory Committees for the Repository. The Senate Executive Board proposes that additional attention be paid to the composition and planned role of the University Advisory Committee. As a result one member from CSAM has already been added, but we will continue to discuss further participation in the future.

VI. Student Affairs

- a. The Gen Ed committee continues work on the L interdisciplinary category.

VII. NAL

- a. States negotiations: no progress has been made.
 - i. Jerry Cutler: Noted that there has been some productive discussion.
- b. Women’s March on Washington: Buses going from campus to DC on January 21, 2107
- c. Union is working to address a host of other issues at the University

VIII. Election Committees

- a. Recording Secretary position
 - i. Shannon Bellum by acclamation

IX. Report from the President

- a. Smoking Policy: The Administration informed the Senate Executive Board that they preparing anew policy that takes into account the input from the University Senate (proposed tobacco-free and smoke-free campus policy) and the response from the SGA. David Trubatch asked Saundra Collins to serve as liaison between the Senate and a Committee in Student Development and Campus Life that is working towards a smoke-free and tobacco-free campus.
- b. Academic Technology Committee: Creeping of Admin Affairs into the ATC. Request sent to President Cole, Provost Gingrich, and Vice President Fleming requesting that we have a process to preview things and a group. Fleming: We commit to have something before the next Senate meeting
- c. Proposed policy changes: The Senate Executive Board proposes that the Administration work with the Board to develop a routine process under which proposed changes in University Policy are presented, with rationale and supporting data, for comment by University Stakeholders prior to implementation. Cole's response was there is "nothing really routine" about the policies, but then invited us to come up with suggestions with how we proceed. This will be further discussed in the Council.

X. Old Business

XI. New Business

XII. Voices from the Campus

Meeting adjourned at 3:21pm with time left for council meetings