

I. The November 20, 2013 meeting of the University Senate was called to order at 3:04 pm. (S. Collins)

II. Roll Call (Sadowsky) Present: Allen, Alvares, Ambrose, Benfield, Chang, Charlot, Chrite (Hollister), Collins, Cutler, Davis, Fails, Gardin, Gaynor, Gill, Gingerich (Cote-Bonanno), Grinberg, Gurskis, Juzdan, Kelshaw, Lakusta, Lal, McCann, Mengara, Morrissey (Cottrel), Oosting, Peterman (Lucas), Poon, Powell, Prezant, Sadowsky, Specchio, Sullivan, and Wolfson.

III. Approval of October 16, 2013 minutes – approved.

IV. Good News/ Announcements

- 1) Zaman Zamanian has resigned from the Senate to take on new responsibilities in the School of Business. Richard Peterson will be taking his place
- 2) The next cross-disciplinary lunch series will take place on December 2. Psychology's Dr. Phoebe Lin will speak on "Role models' influence on smoking reduction." Members of the Tobacco task force are especially encouraged to attend.
- 3) New Faculty Orientation took place on November 11. The group did not have issues for the Senate.
- 4) Senator Gardin gave an update on the Tobacco Task force. John Delate, Executive Director of Residential Education has joined the task force. The group will take a walking tour of campus to identify potential areas to accommodate smokers without interfering in others' health and safety. The task force is gathering information to present to the Senate which can make a decision on policy. The group has also discussed ecigarettes.
- 5) Senator Kelton announced that the Emerging Learning Design conference will take place in May on campus for the 4th year in a row. Montclair employees get a 60% discount. You are encouraged to enter a proposal. Some presentations will be eligible for publication.

V. Faculty Representative to Board of Trustees Report - No representative present

VI. Report from Administration (Cote-Bonanno) Provost Gingerich sends his regrets and will update us next month.

VII. Academic Affairs Council Report

1. Christine Lemesianou gave a report on the history of the Multicultural Awareness/World Cultures requirement. In AY 2007-2008 it was moved out of the gen ed and renamed World Cultures to ensure that students transferring with associate's degrees from NJ community colleges would be taking a course in this area. The original intent of the requirement was to look at underrepresented cultures that have had a large impact on American culture, but that intent is changing and there is much confusion about this requirement. The committee has stopped evaluating courses to decide what to do with the requirement. The options include moving it back into gen ed, blending K2 Non-Western and World cultures requirements, and leaving it where it is. The Provost has recommended that the World Cultures and Gen Ed committees work together to continue the dialog.
2. Kirk McDermid provided an update on the Gen Ed committee, which is working on revising all category descriptions. Gened.referata.com provides a place where faculty can give feedback. The committee would like a short definition of each gen ed category followed by a more detailed paragraph. Ideally changes will be going through independently. The committee will make recommendations to the provost who will bring it to the Senate. Students will also be asked to review changes to make sure everything makes sense to them.

VII. Administrative Affairs Council Report –

1. Senator Sullivan moved and Senator Kelshaw seconded the motion to appoint Senator Kelton as the new chair of the Administrative Affairs Council
2. Art Esposito, Associate Director of the Center for Advising and Student Transitions reported on Starfish, the new Academic Advising technology being used at Montclair. You can log into the tool through Blackboard and we are in the process of getting the approval through Canvas. Each student has an academic success network consisting of every instructor and advisor the student has in a given term. This makes it easy for faculty to contact advisors and each other. There is a calendar feature to manage

appointments, and you can save advising notes so that future advisors can see what has been talked about. You have access to the notes only when you are connected to that student. Appropriate note-taking is important. Students can also make a ferpa request to see the notes as this is a part of their academic record. The data lives in Starfish so it will be saved as we integrate to Canvas in January 2014. Art will look into whether there can be a ferpa reminder just as there is in SIS, and whether students can choose to keep a faculty member in their network.

3. Digital Repositories for faculty – Emily Hill of the Academic Technology Committee reported that the University identified a need for such a repository in 2008 and the need has grown. Funding agencies require a data management plan and some faculty have data that does not fit on MSU webspace. We need to be able to share research without making it public. The ATC has formed an ad hoc committee but we need leadership. We recommend that Mary Mallory of the library chair such a committee, but she requires a formal charge. Senator Kelton recommended that this be a task force outside the ATC. He will bring a proposal to the next Senate meeting.

VIII. Student Affairs Council Report

1. Tara Rienecker, academic advisor for athletes introduced three student athletes, Michael Spence, Alex Hill, and Lou Martini, who spoke about life as an athlete at MSU. Since MSU is division 3, there are no scholarships for athletes. Athletes averaged a 3.0 GPA and academics are their priority. They need to fundraise in order to travel. Athletes are involved in the community, participating in charity games, community work, and food drives. The Academic Power Hours series takes place in the library and encourages student athletes to take responsibility for their study time. The CWE, Math lab, and tutoring are all present during those times. They are encouraged to attend three hours per week.

IX. NAL Report

1. There will be a promotion workshop on December 5.

X. New Business

1. CEHS – When the University lists openings in one large cluster, some faculty are concerned that job searchers will not be able to find specific positions. Openings may be listed as “multiple listings” rather than showing the specific areas where jobs are available. We may be missing good candidates.
2. Senator Mengara gave a Constitution Committee update. The committee will be looking at issues of representation for adjuncts and others. We received 10 year old documents from a veteran member and we are trying to clarify what happened at that time. That member will be speaking with the executive board.
3. At Large – Can administrative affairs look into the circuitous route that is required to access Lot 17?
4. General remarks – Many parking signs don’t say that adjuncts may park in faculty lots even though they can. The signage should match the policy. The parking website should not require us to click “to pay” when parking is free. All unions’ websites can be accessed from the HR website. The adjunct union is working on getting contracts available there as well. During equity week the adjunct union took a survey. 40% of adjuncts try to make their living this way, 40% adjunct on the side. 10% do not have healthcare and 15% purchase their own.

XI. Adjournment at 4:40 p.m.

Minutes Approved February 19, 2014

Respectfully Submitted by Kathleen Sadowsky, University Senate Recording Secretary