Core Workday Project Organization

Business Sponsors
- Ensures business success of the program
- Takes care of the implementation impact on the business' operations
- Communicates with other groups to champion ongoing project support and sponsorship
- Assists in keeping project scope contained

Executive Steering Committee
- Resolves Financial & Resource issues
- Sets direction and defines project goals
- Approves and accepts all project related contracts and deliverables
- Provides feedback to the Project Manager and Implementation Team
- Accepts/rejects all project change requests
- Participates in the development of risk mitigation strategies

IT Project Manager
- Accountable for solution delivery of the overall project
- Plans, coordinates and delivers project/resource dependencies and outcomes to time, scope and budget
- Oversees and manages daily execution of project activities across all work streams
- Integrates business, IT and 3rd party service provider work efforts
- Collects and consolidates project status and issues/risks
- Participates with Functional Project Manager, conduct project steering committee meetings

Functional Project Manager
- Ensures project outcomes become part of normal business operations
- Coordinates business team activities and manages business team work streams
- Facilitate human change management activities to encourage adoption of the new systems and processes
- Participate in business communication planning and delivers assigned communications
- Manages all UAT activities with assistance from IT QA Lead
End User Community

- Help shape requirements
- Contribute to definition of business objectives and processes
- Identify training needs and improvements
- Participate in end user testing
- Provide ongoing feedback to assist in managing end user change
- Advocate for the project and facilitate communications across campus

Participants TBD